# บริษัท บริการเชื้อเพลิงการบินกรุงเทพ จำกัด (มหาชน) BANGKOK AVIATION FUEL SERVICES PUBLIC COMPANY LIMITED

# INVITATION LETTER TO ANNUAL GENERAL MEETING FOR THE YEAR 2023

# BANGKOK AVIATION FUEL SERVICES PLC.

TUESDAY, 25 APRIL 2023 14.00 HRS.

AT ROOM 109 (B) 1st FLOOR QUEEN SIRIKIT NATIONAL CONVENTION CENTRE 60 QUEEN SIRIKIT NATIONAL CONVENTION CENTRE RATCHADAPHISEK ROAD, KHLONG TOEI SUB-DISTRICT, KHLONG TOEI DISTRICT, BANGKOK 10110

Tokens are canceled in respect of the regulators' campaign for the reduction and abolishment of tokens given away at the Annual General Meeting of Shareholders (AGM).



# BANGKOK AVIATION FUEL SERVICES PUBLIC COMPANY LIMITED

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# (Translation)

MD 055/2023

23<sup>rd</sup> March 2023

Re: Invitation to Annual General Meeting of Shareholders for the year 2023

To: Shareholders

Enclosures: 1. Copy of the Minutes of the Annual General Meeting of Shareholder for the year 2022

- 2. Year 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) via QR Code
- 3. Curricula Vitae of Proposed Directors
- 4. Detail of Profiles and Experiences of the proposed auditors for the year 2023
- 5. Proxy Form
- 6. Documents or evidences required to be presented on the Meeting date
- 7. Detail of Directors who are Proxies
- 8. Articles of Association relating to Shareholder Meeting
- 9. Map of Queen Sirikit National Convention Center (QSNCC)
- QR Code Downloading Procedure for the 2022 Registration Statement/Annual Report (Form 56-1 One Report) and 2022 Sustainability Report
- Request Form for the 2022 Registration Statement/Annual Report (Form 56-1 One Report) and 2022
   Sustainability Report in Printed Copy
- 12. The Company Announcement for Personal Data Protection for Shareholders' Meeting.

The Company's Board of Directors deems it appropriate to hold an Annual General Meeting of Shareholders for the Year 2023 on Tuesday, 25<sup>th</sup> April 2023, at 14.00 hrs., at Room 109 (B), 1<sup>st</sup> Floor, Queen Sirikit National Convention Centre (QSNCC) 60 Queen Sirikit National Convention Centre, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110, to consider the matters as prescribed in the following agendas:

# Agenda 1: To Certify the Minutes of the Annual General Meeting of Shareholders for the year 2022

Objective and Rationale: The Company has prepared the minutes of the Annual General of Shareholders for the year 2022, held on Thursday 28<sup>th</sup> April 2022 within 14 days from the Shareholders' meeting date, and also posted on the Company's website at www.bafsthai.com (Enclosure 1).

<u>Board's Opinion</u>: The Meeting should consider certifying the minutes of the Annual General Meeting of Shareholders for the year 2022

Resolution: It shall be determined by the majority vote of the shareholders who attend the meeting and cast their votes.

# Agenda 2: To Acknowledge the Report of the Board of Directors regarding the Performance of the Company in the Year 2022 and Future Operation Plan

<u>Objective and Rationale</u>: The Company has prepared the Report of the Board of Directors regarding the Performance of the Company in the Year 2022 and the Future Operation Plan as approved by the Board of Directors Meeting No. 1/2023, and prescribed in the 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) (Enclosure 2, page 19-21 and 46-47), which is proposed to the Meeting for acknowledgement.



<u>Board's Opinion:</u> The Meeting should acknowledge the Report of the Board of Directors regarding the Performance of the Company in the Year 2022 and Future Operation Plan as proposed.

Resolution: Voting is not required in this agenda since it is only for Shareholders' acknowledgement.

#### Agenda 3: To Consider Approving the Financial Statement for the Year 2022

Objective and Rationale: Pursuant to Section 112 of the Public Company Act B.E. 2535 and the Article 40 of the Company's Articles of Association, the Board of Directors must prepare balance sheet (statement of financial position) profit and loss account at the end of fiscal year which have been audited by the auditor and submitted to Shareholder for obtaining approval from Annual General Meeting.

The Board of Directors Meeting No. 1/2023 considered and agreed with the financial statements for the year 2022, which has been audited by the auditor and reviewed by the Audit Committee as set out in the Registration Statement/Annual Report (Form 56-1 One Report) (Enclosure 2, page 202-283).

It is proposed to the Meeting for approval.

Board's Opinion: The Meeting should consider approving the financial statements for the year 2022.

Resolution: It shall be determined by the majority vote of the shareholders who attend the meeting and cast their votes.

Agenda 4: The omission of allocation of net profit as a reserve fund and the omission of dividend payment Objective and Rationale: Pursuant to Section 116 of the Public Company Act B.E. 2535 and the Article 43 of the Company's Articles of Association, the Company shall allocate not less than five percent of its annual net profit less the accumulated losses brought forward (if any) to a reserve fund until this fund attains an amount not less than ten

percent of the registered capital.

The Company has its policy specifying for the dividend payment for not less than 50 percent of the net profit after deduction of legal reserve fund and other reserves in the amount of not less than 10 percent of the net profit of the Company's particular financial statements. The legal reserve has been provided up to 10 percent of the registered capital therefore the company is not required to set aside any additional legal reserve.

In 2022, the company had operating loss. The economy from the tourist industry after the pandemic (COVID-19) is still gradually recovering. The company business's operation and cash flow in 2023 are still at a lower level than in pre-pandemic. In addition, the company need to pay back the loan and the interest to the financial institutions. The company must maintain the cash flow level for continually trading in business. Therefore, the company propose the omission of allocation of net profit as a reserve fund and the omission of dividend payment to the shareholders of 637,496,153 shares for this year, 2022.

It is proposed to the Meeting for approval.

<u>Board's Opinion:</u> The Meeting should consider approving the omission of allocation of net profit as a reserve fund and the omission of dividend payment as propose.

Resolution: It shall be determined by the majority vote of the shareholders who attend the meeting and cast their votes.



## Agenda 5: To Consider the Election of Directors in place of those who Retired by Rotation

<u>Objective and Rationale</u>: Pursuant to Section 70 of the Public Company Act B.E. 2535 and Article 14 of the Company's Articles of Association, at every annual general meeting, one third of the Directors will have to be retired by rotation and the Directors who have been in the office the longest will be retired. The retiring Directors are eligible to be re-elected.

At this Meeting 5 Directors who will be retired by rotation are sequenced by alphabetical order as follows:

Mrs. Kannika Ngamsopee Director
 M.L. Nathasit Diskul Director
 Mr. Songpon Thepnumsommanus Director

4. Mr. Mas Tanyongmas Independent Director

5. M.R. Supadis Diskul Director

For nominating the directors, the Company made an announcement to invite the shareholders to propose the names the qualified candidates for the positions of the directors via the Company's website at www.bafsthai.com from 1<sup>st</sup> October 2022 to 30<sup>th</sup> December 2022.The consequence is none of shareholders propose the name of candidates to the Company.

The Board of Directors Meeting No. 1/2023 with recommendation from the Nominating and Corporate Governance Committee (Special Committee) considered proposing to the Meeting to appoint the Directors in replacement of those retired by rotation sequenced by alphabetical order as follows:

Mrs. Kannika Ngamsopee to be Director for another term
 M.L. Nathasit Diskul to be Director for another term
 Mr. Songpon Thepnumsommanus to be Director for another term

4. Mr. Mas Tanyongmas to be Independent Director for another term

5. M.R. Supadis Diskul to be Director for another term

Board's Opinion: The Board of Directors agreed with the Nominating and Corporate Governance Committee (Special Committee), excluding a Directors who have a conflict of interest, to propose the names the qualified candidates for the replacement of retired Directors. According to Board Skill Matrix, the Nominating and Corporate Governance Committee (Special Committee) screened, considered and opined that those nominees' qualifications, knowledge, competence, experience and expertise is suitable for the Company's business. In addition, those nominees' qualifications do not contravene the prescription of Chartered of Nominating and Corporate Governance Committee and also their qualifications accord with the Company Independent Director's definition, those nominees have ability to provide their opinions and recommendations independently in accordance with the relevant regulations which will benefit to the Company's business. Moreover, each nominee who will be appointed as the members in Subcommittees has the sufficient competence and their past performance indicated that they could perform well as Directors. Therefore, they are appropriate for being Independent Director and Directors.

As a consequence, the Board of Directors, excluding Directors who have a conflict of interest, considered with due diligence and care, the proposed Directors is appropriate for being Director and Independent Director of the Company (Enclosure 3).

Resolution of electing Directors: The nominees with the highest number of votes shall be elected as Directors in a number equal to the number of Directors eligible or elected at that time. In the event that there are equal votes amongst the nominees elected in order of respective high numbers of votes while the number of such nominees exceeds the number of Directors to be available or elected at that time, the Chairman shall have a casting vote.



# Agenda 6: To Consider Appointing the External Auditors and their Audit Fee

Objective and Rationale: Pursuant to Section 120 of Public Company Act B.E. 2535 and Article 37 (5) of the Company's Articles of Association, the shareholders at the annual general meeting are required to appoint the Company's auditors and determine the audit fees for every year.

The Board of Directors' Meeting No. 1/2023 resolved in accordance to the recommendation of the Audit committee to propose to the Meeting to consider appointing the external auditors and their audit fee as follows:

- 1. Appointing the company's external auditors for the year 2023 as follows:
  - Miss Kosum Cha-em, Certified Public Accountant Registration number 6011
     (Having been appointed as an auditor of the company for 5 years from 2018 2022 and never signed the company's financial statements.); or
  - 2) Mrs. Kunlapee Piyawannasuth, Certified Public Accountant Registration number 6137 (Having been appointed as an auditor of the company for 2 years from 2021 – 2022 and never signed the company's financial statements.); or
  - Miss Vilailak Laohasrisakul Certified Public Accountant Registration number 6140
     (Having never been appointed as an auditor of the company.)

of EY Office Limited (Enclosure 4), either of whom may audit and express the opinion on the company's financial statements. In this regard, all proposed auditors were approved by the Office of the Securities and Exchange Commission (SEC).

2. Fixing the total audit fee for the year 2023 (Out of Pocket Expenses excluded): as follows;

Reviewing the fee of interim financial statements for three quarters

, each quarter at Baht 155,000, totaling 465,000 Baht Auditing Fee of the financial statements for the year 900,000 Baht

Total 1,365,000 Baht

The Audit committee has the opinion regarding appointing the external auditors as follows:

- 1. For the previous year, the external auditors had clearly well planned and had done their job with their professional knowledge. They constantly attended the meeting with the Audit committee and their performance is satisfied. It shall continuity of the auditor's job during the transition period of the developing account system of the company group is carried out.
- 2. The proposed audit fee of EY Office Limited is an appropriate rate by the proposed fee for this year, 2023, is 1,365,000 Baht, increasing 65,000 Baht from the previous year, which was 1,300,000 Baht. It is increased by 5% from the year 2022. It is because there shall be more transactions after the pandemic of covid-19 situation. Moreover, when comparing the audit fee with other listed companies of the same level, it was found that the amount was similar.
  - 3. The Firm Report of EY Office Limited, evaluated by SEC for the year 2020 2021, were excellent.
- 4. The external auditors had independency without relationship and/or any interests with the company/the subsidiaries/the managements/the major shareholders or those who relates to the aforesaid people.



In the year 2023, EY Office Limited will provide the company with Non-Audit Service in the amount of 65,000 Baht same rate of service fee as 2022. In addition, the company's subsidiaries will propose the auditors from the same auditing firm to be their external auditors and make any opinions on their financial statements for the year 2023.

<u>Board's Opinion:</u> The Meeting should consider appointing the external auditors with their audit fee of 1,365,000 Baht (excluding out of pocket expenses) for year 2023 as proposed.

Resolution: It shall be determined by the majority vote of the shareholders who attend the meeting and cast their votes.

## Agenda 7: To Consider the Directors' Remuneration

<u>Objective and Rationale</u>: Pursuant to Section 90 of Public Company Act B.E 2535 and Article 15 of the Company's Articles of Association, the company shall not pay money or give any property to a director, unless it is a payment of remuneration under the articles of association of the company.

The Board of Directors' Meeting No.1/2023 agreed in accordance to the recommendation of the Remuneration committee to propose to the Meeting to omission from paying directors' remuneration (Bonus) for the Year 2022. For the Monthly Remuneration and meeting allowance of the Board of Directors and Sub-committees for the year 2023 is also equivalent to the payment for the Year 2022 with the following details:

Proposal	Existing Rate	Proposed Rate
1. The Board of Directors' Remuneration		
1.1 Monthly Remuneration		
Chairman	45,000	No change
Directors	30,000	No change
1.2 Meeting Allowance		
Chairman	30,000	No change
Directors	20,000	No change
2. The Audit Committee's Remuneration		
2.1 Monthly Remuneration		
Chairman	37,500	No change
Directors	30,000	No change
2.2 Meeting Allowance		
Chairman	25,000	No change
Directors	20,000	No change
3. The remuneration of other committees i.e. the		
Nominating and Corporate Governance		
Committee, the Remuneration Committee and		
the Risk Management Committee		
3.1 Meeting Allowance		
Chairman	12,500	No change
Directors	10,000	No change

Other remuneration: No other remuneration It is proposed to the Meeting for approval.

<u>Board's Opinion</u>: The Meeting should consider approving for omission from paying directors' remuneration (Bonus) for the Year 2022. For monthly remuneration and the meeting allowance of the Board of Directors and Subcommittees for the year 2023 is also equivalent to the payment for the Year 2022.



<u>Resolution</u>: It shall be determined by a vote of not less than two-thirds of the total number of votes of the Shareholders attending the meeting.

#### Agenda 9: Other Businesses (if any)

In addition, the Company determined the right to attend the Annual General meeting for the year 2023 in accordance with the record as of 14<sup>th</sup> March 2023.

The Company has distributed this Invitation to Annual General Meeting for the year 2023 together with enclosures and Proxy Form through our website <a href="www.bafsthai.com">www.bafsthai.com</a> in the heading of "Investor Relations" then subheading of "Shareholder Information".

If Shareholders have any questions concerning the agenda issues to be clarified by the Company, please submit your questions in advance to Corporate Secretary at E-mail address: <a href="mailto:corporatesecretary@bafs.co.th">corporatesecretary@bafs.co.th</a> or tel. 0-2834-8912 and 0-2834-8913. In addition, Shareholders can fine more information on <a href="https://www.bafsthai.com/en/investor-relations/document/shareholder-meetings">https://www.bafsthai.com/en/investor-relations/document/shareholder-meetings</a>.

For the shareholder or the proxy who intends to attend the meeting in person, the Company would like to ask for your cooperation in wearing a face mask at all times in the venue. The Company reserves the right not to allow the attendee with a temperature higher than 37.5 degrees Celsius with any symptom related to breathing problems such as a high temperature, coughing, a sore throat, a runny nose or hyperpnea in the venue.

Kindly attend the meeting on the date, at the time and venue stated above. In order to facilitate the registration process for attending the Shareholder's Meeting, it is kindly recommended that all Shareholders or proxy holders bring proxy forms (Enclosure 5) and documents confirming the right to participate the meeting (Enclosure 6) in order to present to registration staff on the meeting date from 12.00 hrs. onwards.

Yours faithfully

-Signed-

(M.L. Nathasit Diskul)

President

As authorised by the Board of Directors

Corporate Governance and Administration Department Tel 0-2834-8912-3

Fax 0-2834-8920

# Minutes of the 2022 Annual General Meeting of Shareholders of

# Bangkok Aviation Fuel Services Public Company Limited via Electronic System

# **Time and Place**

Held on 28 April 2022 via electronic system at BAFS GRAND HALL, 3rd Floor of Building 9, Bangkok Aviation Fuel Services Public Company Limited, No. 171/2 Kamphaeng Phet 6 Road, Khwaeng Don Mueang, Khet Don Mueang, Bangkok.

# **List of Attending Directors**

List o	of Attending Directors	
1.	Mr. Palakorn Suwanrath	Chairman and Independent Director
2.	Mr. Aswin Kongsiri	Independent Director, Chairman of Nominating and
		Corporate Governance Committee, and Chairman of Risk
		Management Committee
3.	Mr. Pachara Yutidhammadamrong	Independent Director, Chairman of Audit Committee, and
		Remuneration Committee Director
4.	Mr. Visut Montriwat	Independent Director, Chairman of Remuneration
		Committee, and Audit Committee Director
5.	Mr. Pipat Purnananda	Independent Director, Audit Committee Director,
		Nominating and Corporate Governance Committee
		Director, and Risk Management Committee Director
6.	Mr. Nitinai Sirismatthakarn	Director
7.	Mr. Puttipong Prasarttong-Osoth	Director
8.	Mrs. Wadeerat Charoencoop	Director
9.	Mr. Ong-Artpan Posri	Director
10.	Ms. Choosri Kietkajornkul	Director
11.	Mrs. Kannika Ngamsopee	Director
12.	Mr. Chumpol Surapittayanont	Director
13.	Mr. Kongsiam Chinwanno	Director
14.	M.R. Supadis Diskul	Director, Executive Chairman, Chairman of Corporate
		Sustainability Committee, Remuneration Committee
		Director, Nominating and Corporate Governance
		Committee Director, and Risk Management Committee
		Director
15.	M.L. Nathasit Diskul	Director, President, Remuneration Committee Director,
		Nominating and Corporate Governance Committee
		Director, Risk Management Committee Director, and
		Sustainability Committee Director

# **Executives**

Mr. Jaksanit Kritsaadjai
 Vice President of Corporate Accounting & Finance
 Mr. Charoen Charusalaipong
 Managing Director of Fuel Pipeline Transportation Ltd.

3. Mr. Jade Tupiya Assistant Managing Director of Fuel Pipeline

Transportation Ltd.

4. Mrs. Parndao Sukhyanga Assistant Director of Corporate Secretary Office, Secretary

of Nominating and Corporate Governance Committee, Secretary of Executive Committee, and Corporate

Secretary

### **Auditors**

Ms. Yuwaman Pissawong
 Ms. Salakjit Israngkura
 EY Office Ltd.
 EY Office Ltd.

# **Legal Advisors**

Mr. Thiti Kumnerddee Kompass Law Ltd.
 Mr. Patid Kasemkhun Kompass Law Ltd.

# Preliminaries at approximately 14.00 hrs.

Mr. Palakorn Suwanrath, Chairman of the Board of Directors, presided over the Meeting as Chairman of the Meeting ("Chairman"). The Chairman informed the Meeting that even though the 2019 coronavirus (COVID-19) outbreak situation has somewhat improved, the outbreak was still ongoing, and the Company was aware and concerned about the health and safety of the shareholders, including those involved in the organization of the Meeting. Therefore, the Company's Board of Directors deemed it appropriate that the 2022 Annual General Meeting of Shareholders continued to be held only via electronic media (E-Meeting) at the Company's head office.

At the moment, 14 shareholders attended the Meeting in person, holding altogether 2,840,276 shares, and 101 shareholders attended the Meeting by proxy, holding altogether 438,828,443 shares, totaling 115 shareholders, holding an aggregate of 441,668,719 shares, equivalent to 69.2817% of the Company's total outstanding shares (as shown on the screen). The quorum was thus constituted in accordance with Article 35 of the Company's Articles of Association.

The Chairman then declared the 2022 Annual General Meeting of Shareholders open via electronic media (E-Meeting) and asked Mrs. Parndao Sukhyanga, as Corporate Secretary, to explain the details of the meeting procedures and introduce the directors, executives, auditors and legal advisors.

The Corporate Secretary informed the Meeting that today's Meeting was held through electronic media via the Inventech Connect system having the standards in compliance with the conditions and the procedures prescribed in the Emergency Decree on Electronic Meetings, B.E. 2563 (2020), and the Notification of Ministry of Digital Economy and Society Re: Standards for Maintaining Security of Meetings via Electronic Means, B.E. 2563 (2020). The attendees entitled to attend the Meeting must verify themselves to apply for a username and password in accordance with the procedures prescribed by the Company and consent to comply with the requirements for attending the 2022 Annual General Meeting of Shareholders.

Subsequently, the Corporate Secretary introduced the directors, seven attending in person at the venue and eight attending online via the electronic system, totaling 15 directors, equating to 100% of the company director, executives, auditors and legal advisors. And informed the Meeting that, for today's Meeting, the Company has publicized the Meeting Invitation Notice and its Enclosures on its website since 25 March 2022 and delivered the Meeting Invitation Notice in QR Code format to the shareholders by post since 1 April 2022. For compliance with the good corporate governance principles, the Company provided an opportunity to the shareholders to propose meeting agenda items and list of directors during 1 October 2021 to 30 December 2021. No shareholder proposed any meeting agenda items or list of directors.

The Corporate Secretary explained the procedures for vote casting and raising questions or comments to the Meeting as follows. With respect to the vote casting, each shareholder shall have the votes in the number of shares held by them, where one share carries one vote. Those who attend the Meeting in person and proxies under Proxy Forms A and B must vote for only one of either approval, disapproval or abstention; a vote may not be split for each respective agenda item. In voting for each agenda item (except for Agenda 5: To Consider the Election of Directors in Place of Those Who Retired by Rotation), only the shareholders who disapprove or abstain from voting will be asked to cast their votes through the E-Meeting system for further counting. Those who approve are not required to vote through E-Meeting system. The system is open for voting for one minute. A proxy of a foreign shareholder appointing a custodian in Thailand as their securities custodian and using Proxy Form C may split their vote for each agenda item. In vote counting, all votes of the shareholders attending the Meeting will be deducted by negative votes and votes in abstention, and the remaining votes will be deemed as approving votes. Any resolution of the Meeting requires a majority vote of the shareholders attending the Meeting and casting their votes, except for matters otherwise prescribed by law, that is, Agenda 7: To Consider the Directors' Remuneration, which requires votes of no less than two-thirds of the total number of votes of shareholders attending the Meeting. The Chairman will announce the voting results to the Meeting once the vote counting for each respective agenda item has been completed. The shareholders must remain in the Meeting until the end of the said agenda item and shall vote in each agenda item before close of voting with respect thereto. In the event that any shareholder logs out from the Meeting before close of voting in any agenda item, such shareholder shall not be included in the quorum count for the that agenda item, and their vote shall not be counted therefor. Nonetheless, logging out from the Meeting during any one of the agenda items shall not preclude the shareholders/proxies from relogging in to the Meeting or voting in the following agenda item.

For the rules on raising questions, prior to vote casting in each agenda item, the Chairman will give the attendees an opportunity to make queries or express opinions on issues related thereto as appropriate. The attendees are requested to kindly type their name and surname and either a shareholder or proxy status, followed by their question(s) and/or opinion(s) in the Q&A section, and press submit. The Company will answer the questions in the meeting room in the agenda item related thereto. If many queries are submitted to the system, the Company will consider selecting them as appropriate and as prescribed by relevant law. The Company reserves the right to limit the number of shareholders/proxies who will ask questions and/or express opinions in the Meeting as proper. Any shareholder who has trouble logging in to the meeting or voting system is requested to follow the Meeting procedures as advised by the Company or contact the system administrator at 02-931-9819.

In compliance with best practices for shareholders' meetings of listed companies with respect to vote counting, the Company invited Mr. Patid Kasemkhun, legal advisor from Kompass Law Ltd., to oversee the vote counting and that the shareholders' meeting was duly carried out in accordance with the law and the Company's Articles of Association.

The Chairman then continued carrying out the Meeting according to the agenda.

# Agenda 1 To adopt the Minutes of the Extraordinary General Meeting of Shareholders No. 2/2021

The Chairman asked the Meeting to consider the Minutes of the Extraordinary General Meeting of Shareholders No. 2/2021, held on 23 September 2021, that the Company completely prepared within 14 days from the date of the Shareholders' Meeting. The said minutes have been publicized on the Company's website (www.bafsthai.com), as shown in Enclosure 1.

The Chairman asked if any shareholder would request for amendment. As no shareholder proposed any amendment, the Corporate Secretary informed the Meeting of the vote casting method for this agenda item, and the Chairman asked the Meeting to pass a resolution.

# **RESOLUTION:**

The Meeting considered the matter and resolved that the Minutes of the Extraordinary General Meeting of Shareholders No. 2/2021 be adopted by the unanimous vote of the shareholders attending the Meeting and casting their votes as follows:

Approved	442,496,042	votes	equivalent to	100.0000%
Disapproved	0	votes	equivalent to	0.0000%
Abstained	2	votes		
Voided	0	votes	equivalent to	0.0000%

# Agenda 2 To Acknowledge the Report of the Board of Directors regarding the Performance of the Company in the Year 2021 and the Future Operation Plan

The Chairman explained that the Company had already prepared the report of the Board of Directors regarding the Company's performance in the year 2021 and the future operation plan as considered and approved by Board of Directors' Meeting No. 1/2022. The details of which appeared in the Annual Report (Form 56-1 One Report), Enclosure 2, pages 16 – 18 and 41. Then, the Chairman asked the President to report the matter to the Meeting.

The President briefly reported to the Meeting on the Company's performance, stating that in 2021, the 2019 coronavirus (COVID-19) outbreak which was ongoing resulted in the global economy slowing down. In Thailand, government agencies prescribe that those having a necessity to enter the country must comply with the patient screening requirement, for example, 14-day state quarantine or compliance with strict control measures when visiting provinces under the Sandbox program. These affect air travel and the volume of aviation fuel serviced by the Group at the two main airports, i.e., Suvarnabhumi Airport

(BKK) and Don Mueang Airport (DMK), with the growth rate decreasing by 30% and refueling volume of 1.638 billion liters, while the growth rate of the volume of all fuel products transported through pipelines of Fuel Pipeline Transportation Ltd. (FPT) decreased by 14% from the previous year, with the volume of 2.688 billion liters. This results in a decrease in the Group's total income by 12%, being THB 1.664 billion, compared to THB 1.882 billion in 2020.

In 2021, it was the first year in which the Group recognized income of THB 270 million from solar power distribution, both in Thailand and Japan, which results in the Company's main income structure in 2021 being categorized by business sectors, consisting largely of income from aviation refueling service charges equivalent to 52%, income from fuel pipeline transportation service charges equivalent to 31% and income from electricity generation and distribution business equivalent to 17%. Currently, the Company sees better recovery of the aviation fuel volume provided which got through the rock bottom of the COVID-19 crisis in Q2 2020. It can be seen that the fuel volume increased by 45% in Q4 2021 from Q3 2021 and by 16% in Q1 2022 from Q4 2021.

The Board of Directors oversees to ensure leaner and stronger foundation for the businesses. The Group is being reorganized to become more efficient, currently by starting with the Group's Accounting & Finance, slowing down the hiring of new employees to replace departing employees, and ensuring more efficient administration and management without using the layoff approach, which results in the Group's organizational size now becoming smaller by approximately 10%, compared to 2021.

In the previous year, the Group has significant investment projects as detailed below.

- 1. Investment in the solar power generation and distribution businesses, both in Thailand and Japan, with an aggregate generation capacity of 49 MW in the projects under long-term sale and purchase agreements and that already have COD, to enable the Group to recognize the income right away, which is considered the first step of the Group's investment expansion overseas.
- 2. Joint establishment with PTT Oil and Retail Business PCL (OR) of Global Aero Associates Co., Ltd. (GAA) to strengthen the potential in competition and enhance the capabilities in providing aviation refueling service at U-Tapao Airport in line with the goal to upgrade U-Tapao Airport to the third commercial international airport of the country.
- 3. Expansion of fuel transportation system to the northern region—Phichit-Lampang in Phase 2 that has already been commercially operating since September. It is a fuel transportation system from Bang Pa-In Depot to Phichit and Lampang Depots for a distance of 576 kilometers, the longest fuel pipeline transportation system in Thailand and Southeast Asia, with a transportation capacity of up to 9 billion liters per year, which will increase the efficiency in fuel transportation, reduce traffic accidents and air pollution, strengthen the country's energy security and allow handling of fuel transportation to neighboring countries to connect with the ASEAN Economic Community in the future.
- 4. The Company has brought in for use two 100% electrically powered aircraft refueling vehicles which are the first two EV Hydrant Dispensers in Thailand and Southeast Asia, having a range of up to 170 kilometers, and can refuel an average of 8 flights per one full charge. They can help

reduce 90% of greenhouse gas emissions, compared to diesel-powered aircraft refueling vehicles. The refueling service was provided to the inaugural flight from Air Asia traveling from Don Mueang Airport to Phuket Airport, at Don Mueang Airport on 15 November 2021.

- 5. BAFS INTECH signed a collaboration agreement with ITURRI, leading company in manufacture of world-class aircraft refueling vehicles from Spain, to manufacture of Battery Electric Vehicles (BEV) for aircraft refueling by using eco-friendly innovations and electric power. ITURRI will transfer technology and supply parts to BAFS INTECH to assemble BEV Dispensers and market them in Thailand and ASEAN. The pricing of BEVs domestically assembled will be lower than those imported as a whole unit because they are not subject to import duty, and some spare parts manufactured in Thailand will be used to substitute importation. It is expected that the manufacture of BEV Dispensers will commence in Q4 2022, and their delivery will be in 2023.
- 6. Bangchak Corporation PCL (BCP) is the Company's latest client of aviation refueling service at Suvarnabhumi Airport and Don Mueang Airport and already began providing services in April 2022. BCP is the Group's 10th client of aviation refueling service.

According to the International Air Transport Association (IATA), it is estimated that aviation business will return to normal in 2024. The number of passengers traveling globally will be approximately 4 billion passengers per year. For this year, the Group estimates that the aviation refueling volume can grow to approximately 118% or 3.569 billion liters, equivalent to approximately 58% of the pre-COVID refueling volume in 2019, as a result of the recovery and increase in volume of aviation and air freight businesses.

Presently, the average aviation refueling volume per day since the beginning of the year (1 January – 19 April 2022) has increased 33% from the same period of previous year to 6.4 million liters per day.

Meanwhile, the volume of all fuel products transported through pipelines of NFPT project this year is expected to increase 53% to 506 million liters, equivalent to 15% of the market share of ground fuel demand in the northern region.

In 2022, the Group assesses that the total income will grow 76% from 2021 to THB 2.923 billion in accordance with Sustainable Growth Strategy to reduce risks from dependence on income from the main businesses only. The Group targets to gain proportions of income in 2026 from three main businesses, i.e., 50% from aviation, 40% from utility & power, and 10% from business solution & services in order to diversify the income risk, where the income is expected to be at approximately THB 7.5 billion.

In the long term (10 years, by 2031), according to Organization Transformation Strategy, the Group will have a new flexible and liquid organizational structure and encourage work in cross-business-unit collaboration to be able to compete and grow sustainably, have proper technology, keep up with the changes of boundless world of technology, and be in accordance with People Strategy. The Group has prepared Talent Development Plan to support the Group's further growth in the future.

The Company prioritizes good corporate governance and anti-corruption. In 2021, the Company carried out significant activities both internally and jointly with stakeholders outside the organization as follows.

- 1. Throughout July 2021, the Company organized CG Day activity online to offer knowledge and understanding to executives and employees regarding good corporate governance principles and anti-corruption measures and business ethics, as well as relevant policies and rules.
- 2. The Company organized a training on anti-corruption measures for the Board of Directors on 16 December 2021, where Dr. Mana Nimitmongkol, secretary-general of the Anti-Corruption Organization of Thailand, was invited as guest speaker.
- 3. BAFS Group's executives and employees joined the Anti-Corruption Day activity online on 6 September 2021 with the Anti-Corruption Organization of Thailand (ACT) under the concept "befriending kids to build a nation".
- 4. The Company held an online training for its business partners on the subject of "business partner code of ethics and sustainability framework" for the year 2021 on 26 November 2021. All key business partners, as well as new ones, participated in the training, and they also carried out coaching for business partners wishing to take part in the declaration of intention and ask to be recognized as a member of Thai Private Sector Collective Action Against Corruption (CAC).

As a result of its continuous determination in good corporate governance, the Company was rated "Excellent" for the 13th year in the survey of Corporate Governance Report of Thai Listed Companies (CGR) for the year 2021 by the Thai Institute of Directors (IOD).

The Group focuses on and is determined to carry out operations in the way that responds to the sustainable development goals in order to operate the business in line with the purpose "Uplift and Power the World to a New Height". In 2021, projects have been carried out in accordance with the Group's strategies as follows.

# 1. Farm Hug by BAFS Group

The Company gives considerable importance to the circular economy practice, and therefore, joined the Circular Urban Farming program where it set the city organic farm development goals based on the circular economy system. The Company developed a learning space for smart organic farming and management of food waste and other scraps, with the employee participation. Phase 1 of the program began at Don Mueang office first. The produce was given out and distributed to the employees. This activity nicely created participation of the employees, as well as the community.

# 2. Organic rice farm at Phichit Depot

BAFS Group, together with the 3rd Army Area and Chaipattana Foundation, under the well-bred soldier project, transferred a body of knowledge in organic rice cultivation. This project has been carried out with farmers of Amphur Ban Na, Tambol Wachirabarami, Phichit Province, utilizing an aggregate area of 159 rai, belonging to the farmers interested in participating in the project on the west side of Phichit Depot. It was originally a dry land, but after the farmers have joined the project, they had more produce and were able to sell rice at a better price. There was neither flame weeding nor use of chemicals in cultivation. For this year, the produce harvest occurred on 23 November 2021, resulting in 34 tons of

paddy, a total of 8.25 tons of which was offered to Her Royal Highness Princess Maha Chakri Sirindhorn to be used as seeds, 2.75 tons of which were given to the farmers to keep as seeds for cultivation in 2022, and 9,000 kilograms of which were processed and packaged as uncooked milled rice (purchased by the Group).

# 3. <u>Organic agriculture in Lampang Depot area</u>

This project is to develop a buffer zone in the north of Lampang Depot, jointly carried out with the 3rd Army Area under the "merry community and food safety" project within the well-bred soldier project, being divided into a total area of 4 rai under "love-filled home grows own vegetables" project and a total area of 10 rai under "produce brings people's love" project. With respect to operational progress, groundwater wells have been dug, and solar-powered pumps have been installed, to make available additional irrigation system in home-grown vegetable gardens and coffee plant gardens. Some additional work has also been done in two other parts, i.e., the project to cultivate 200 avocado plants in the area of 2.5 rai in front of the depot and the project to renovate the nursery for utilization in mushroom cultivation.

#### 4. Eco-forest

In the areas of ATC Enviro Ltd.'s power plants—ATCE 1, 2 and 3 in Prachin Buri Province, there is a total of 54 rai of empty space, 44 rai of which in ATCE 1 and 2 and 10 rai of which in ATCE 3. A total of 5,000 trees, consisting of Siamese rosewood, iron wood, black rosewood, Siamese neem and teak, have been planted in such space to create added value for the space and benefit the community and environment.

The Chairman informed the Meeting that this agenda item was for acknowledgement, and therefore, no voting was required. Then, the Chairman gave the shareholders an opportunity to ask questions or express opinions.

The President responded to the question from Mr. Pittaya Chaimahapruk, shareholder, with respect to prediction of international travel situation as follows. According to the International Air Transport Association (IATA), it is estimated that aviation business will return to normal in 2024, where there will be approximately 4 billion passengers per year globally, and the number will gradually adjust up to reach 8 billion passengers per year in 2040.

The President answered the question from Mr. Kasem Akanaysuwan, shareholder, regarding the progress of projects and an opportunity to generate income of BAFS Innovation Development Co., Ltd. (BID) as follows. Currently, BID, company in which the Company holds 100% shares, operates an end-to-end innovation business with respect to inventions and digital solutions including software, equipment, digital infrastructure, blockchain technology development, and AI and platform for management of internal processes, focusing on producing innovations which can fulfill the requirements of organizations. The projects for which it is engaged will start generating income for BID soon. The Company is confident that innovation businesses will be a significant force that propels the Company's businesses further in the future.

No questions or opinions were raised by the shareholders. The Meeting acknowledged the Report of the Board of Directors regarding the Company's performance in the year 2021 and future operation Plan as proposed.

# Agenda 3 To Consider Approving the Financial Statements for the Year 2021

The Chairman explained to the Meeting that Board of Directors' Meeting No. 1/2022 resolved to approve the financial statements for the year 2021, that was audited by the auditor and considered by the Audit Committee. The details of which were presented in the 2021 Annual Report (Form 56-1 One Report), per Enclosure 2, pages 193 - 202.

The Chairman allowed the Meeting to raise questions or express opinions.

There were no questions or opinions from the shareholders. Therefore, the Chairman asked the Meeting to render a resolution. The Corporate Secretary explained the vote casting method for this agenda item to the Meeting.

## **RESOLUTION:**

The Meeting considered the matter and resolved to approve the financial statements for the year 2021 by the majority vote of the shareholders who attended the Meeting and cast their votes as follows:

Approved	442,549,642	votes	equivalent to	99.9999%
Disapproved	2	votes	equivalent to	0.0000%
Abstained	0	votes		
Voided	0	votes	equivalent to	0.0000%

# Agenda 4 To Consider Approving the Non-Allocation of Profit and Non-Payment of Dividend

The Chairman asked the President to give the Meeting a clarification.

The President clarified to the Meeting as follows. According to Section 116 of the Public Limited Companies Act, B.E. 2535 (1992), and Article 43 of the Company's Articles of Association, the Company must set aside part of the annual net profit as a reserve fund in the amount of no less than 5% of the annual net profit less the accumulated losses carried forward (if any) until the reserve fund reaches the amount of no less than 10% of the registered capital. The Company's dividend payment policy prescribes that it will pay dividends in the amount of no less than 50% of its profit after deduction of corporate income tax, legal reserve and other reserves at the rate of no less than 10% being calculated on the net profit according to the Company's separate financial statement. The Company had set aside the legal reserve at 10% of the registered capital; therefore, it was not required to set aside an additional legal reserve. However, because of the ongoing coronavirus (COVID-19) outbreak situation that has been continuously affecting the Company's performance and cash flow, the Company's net loss in 2021 was at THB 354.9 million. As a result, the Company proposed non-allocation of profit and non-payment of dividend from the 2021 performance to the shareholders holding 637,496,153 shares.

The Chairman gave the shareholders an opportunity to ask questions or express opinions.

The President replied to the question from Ms. Sirijun Thonghom, shareholder, regarding the plan for future payment of dividend as follows. The Company is in the course of assessing the 2022 performance where even though the average refueling rate per day increased to 6.9 million liters, the situation has not resolved. If the Company has good performance beyond the break-even point with the average refueling rate per day at 8.3 million liters, the Company will consider making dividend payment to the shareholders on the next occasion.

The Executive Chairman additionally stated as follows. If the situation considerably recovers after the opening of the country in May 2022, and the figures of refueling quantities and income show a good increase, as well as the Company receiving good profit, the Remuneration Committee will further consider making dividend payment to the shareholders.

The Chairman added that the shareholders were asked to rest assured that all of the Company's directors, executives and employees would jointly endure, recover and overcome this crisis so that the Company could survive and come back to gaining profit as soon as possible to enable dividend payment to the shareholders. This was the first time the Company suffered loss and was unable to pay dividend.

There were no questions or opinions from the shareholders. Therefore, the Chairman asked the Meeting to pass a resolution, and the Corporate Secretary explained the vote casting method for this agenda item to the Meeting.

# **RESOLUTION:**

The Meeting considered the matter and resolved to approve the non-allocation of profit and the non-payment of dividend for 2021 by the majority vote of the shareholders who attended the Meeting and cast their votes as follows:

Approved	442,745,767	votes	equivalent to	99.9999%
Disapproved	2	votes	equivalent to	0.0000%
Abstained	14,375	votes		
Voided	0	votes	equivalent to	0.0000%

# Agenda 5 To Consider the Election of Directors in Place of Those who Retired by Rotation

Prior to this agenda item, the Chairman informed the Meeting that he and nominated directors had interest herein and asked to be excused from the meeting room. The Chairman assigned the Audit Committee Chairman to preside over and carry on the Meeting with respect to this agenda item.

The Audit Committee Chairman asked the Corporate Secretary to explain the matter to the Meeting.

The Corporate Secretary explained to the Meeting as follows. Pursuant to Section 70 of the Public Limited Company Act, B.E. 2535 (1992), and Article 14 of the Company's Articles of Association,

at every annual general meeting, one-third of the directors must retire by rotation, and the retiring directors must be those who have remained their offices the longest. However, the retiring directors may be reelected. At this Meeting, 5 directors who will retire by rotation are listed in alphabetical order as follows:

Mr. Palakorn Suwanrath
 Mr. Pipat Purnananda
 Independent Director
 Independent Director

3. Mr. Puttipong Prasarttong-Osoth Director

4. Mr. Visut Montriwat Independent Director

5. Mr. Ong-Artpan Posri Director

In nominating the directors, the Company gave the shareholders an opportunity to propose the names of qualified candidates for the nomination procedure on the Company's website from 1 October 2021 to 30 December 2021. Upon the lapse of such period, no candidate was nominated by any shareholder.

Board of Directors' Meeting No. 1/2022 agreed with the Nominating and Corporate Governance Committee to nominate the following persons (sequenced by alphabetical order) as the directors replacing those retiring by rotation:

Mr. Palakorn Suwanrath to be Independent Director for another term
 Mr. Pipat Purnananda to be Independent Director for another term

3. Mr. Puttipong Prasarttong-Osoth to be Director for another term

4. Mr. Visut Montriwat to be Independent Director for another term

5. Mr. Ong-Artpan Posri to be Director for another term.

The Board of Directors agreed with the Nominating and Corporate Governance Committee, excluding the interested directors, on the nomination of the persons to be elected as directors in place of those retiring by rotation that had been through the screening process by the Nominating and Corporate Governance Committee. The consideration was done based on the Board Skill Matrix, and it was found that the qualifications, knowledge, competence, experience and expertise of such nominees were suitable. The nominees did not possess any prohibited characteristics prescribed in the Charter of Nominating and Corporate Governance Committee, and their qualifications accord with the definition of "Independent Director". For those nominated as independent directors, they can express their opinion freely and in accordance with relevant rules. Also, they had used their independent director knowledge, ability and experience to provide useful suggestions to the Company's business operation. Moreover, each director appointed as a sub-committee director could perform their duties efficiently, and the original directors were able to perform their duties as directors well throughout the terms of their offices; therefore, they were suitable for the positions of independent director and director of the Company.

For the independent directors who had remained in office for over 9 years, the Board of Directors considered it and resolved to approve not to specify the terms of such independent directors. This is because such action was deemed appropriate based on the Company's context.

Therefore, the Board of Directors, excluding the interested directors, carefully and thoroughly considered it and deemed that the abovementioned persons were suitable to hold offices as independent directors and directors of the Company, the details of which are shown in Enclosure 3.

The Audit Committee Chairman gave the shareholders an opportunity to ask questions or express opinions.

As there were no questions or opinions from the shareholders, the Corporate Secretary explained the vote casting method for this agenda item to the Meeting. Then, the Audit Committee Chairman asked the Meeting to resolve to appoint all 5 nominees to be the Company's directors for another term

#### **RESOLUTION:**

The Meeting considered the matter and resolved to approve the appointment of 5 directors in replacement of those retiring by rotation in the 2022 Annual General Meeting of Shareholders by the majority vote of the shareholders who attended the Meeting and cast their votes as follows:

1. Mr. Palakorn Suwanrath to be Independent Director for another term, with the details as follows:

Approved	430,505,816	votes	equivalent to	97.2322%
Disapproved	12,254,328	votes	equivalent to	2.7677%
Abstained	0	votes		
Voided	0	votes	equivalent to	0.0000%

2. Mr. Pipat Purnananda to be Independent Director for another term, with the details as follows:

Approved	430,485,116	votes	equivalent to	97.2276%
Disapproved	12,275,028	votes	equivalent to	2.7723%
Abstained	0	votes		
Voided	0	votes	equivalent to	0.0000%

3. Mr. Puttipong Prasarttong-Osoth to be Director for another term, with the details as follows:

Approved	441,209,842	votes	equivalent to	99.6506%
Disapproved	1,546,602	votes	equivalent to	0.3493%
Abstained	3,700	votes		
Voided	0	votes	equivalent to	0.0000%

4. Mr. Visut Montriwat to be Independent Director for another term, with the details as follows:

Approved	430,505,816	votes	equivalent to	97.2322%
Disapproved	12,254,328	votes	equivalent to	2.7677%

Abstained 0 votes Voided 0 votes equivalent to 0.0000%

5. Mr. Ong-Artpan Posri to be Director for another term, with the details as follows:

Approved	441,219,142	votes	equivalent to	99.6519%
Disapproved	1,541,002	votes	equivalent to	0.3480%
Abstained	0	votes		
Voided	0	votes	equivalent to	0.0000%

The nominated directors re-entered the meeting room.

# Agenda 6 To Consider Appointing the External Auditors and Determining their Audit Fee

The Chairman asked the Audit Committee Chairman to explain this matter to the Meeting.

The Audit Committee Chairman gave the following explanation to the Meeting. Pursuant to Section 120 of the Public Limited Companies Act, B.E 2535 (1992), and Article 37 (5) of the Company's Articles of Association, the Annual General Meeting of Shareholders is required to appoint auditor(s) and determine their audit fee every year. For this year, Board of Directors' Meeting No. 1/2022 resolved to approve the proposal by the Audit Committee and present the same to the Meeting to consider appointing the Company's auditors for the year 2022 and determining their audit fee as follows:

- Ms. Vissuta Jariyathanakorn, Certified Public Accountant, Registration Number 3853

   (having been appointed as an auditor of the Company for 6 years from 2016 2021 and signed the Company's financial statements for the year 2018 2021, totaling 4 years.); or
- 2. Ms. Kosum Cha-em, Certified Public Accountant, Registration Number 6011 (having been appointed as an auditor of the Company for 4 years from 2018 2021 and never signed the Company's financial statements); or
- Mrs. Kunrapee Piyawansut, Certified Public Accountant, Registration Number 6137
   (having been appointed as an auditor of the Company for the year 2021 and never signed the Company's financial statements)

of EY Office Ltd., per Enclosure 4, either of whom may audit and express opinions on the Company's financial statements. In this regard, all proposed auditors were approved by the SEC Office. The remuneration was fixed at THB 1,300,000 (excluding out of pocket expenses), divided into the fee for reviewing financial statements for 3 quarters in the amount of THB 150,000 per quarter, totaling THB 450,000, and the fee for auditing annual financial statements in the amount of THB 850,000, totaling THB 1,300,000.

The Audit Committee had the following opinion with respect to this matter.

- 1. In the previous year, the external auditors provided a clear audit plan and performed their duties with professional knowledge and capabilities. They regularly attended the Audit Committee meetings, kept up their work quality at a satisfactory level and ensured the continuity of the auditing.
- 2. The proposed audit fee of THB 1,300,000 for the year 2022, the same rate as that of the year 2021, was reasonable.
- 3. The latest year's Firm Report of EY Office Ltd., evaluated by the SEC Office, was excellent.
- 4. The Company complied with the SEC Office's regulation in terms of external auditor rotation.
- 5. The external auditors were independent and had no relationship or interest with the Company, its subsidiaries, executives, major shareholders, or persons related to them.

In 2022, EY Office Ltd. offers the Company non-audit service at THB 65,000, which is the same rate as 2021. In addition, the Company's subsidiaries will propose auditors under the same auditing firm to be their external auditors and make opinions on their financial statements for the year 2022. The Chairman gave the shareholders an opportunity to ask questions or express opinions.

As no questions or opinions were raised by the shareholders, the Chairman asked the Meeting to pass a resolution. The Corporate Secretary explained the vote casting method for this agenda item to the Meeting.

#### **RESOLUTION:**

The Meeting considered the matter and resolved to approve the appointment of the Company's external auditors for the year 2022 as follows:

- 1. Ms. Vissuta Jariyathanakorn, Certified Public Accountant, Registration Number 3853, or
- 2. Ms. Kosum Cha-em, Certified Public Accountant, Registration Number 6011, or
- 3. Mrs. Kunrapee Piyawansut, Certified Public Accountant, Registration Number 6137,

of EY Office Ltd., either of whom may audit and express opinions on the Company's financial statements, with the total remuneration of THB 1,300,000 (exclusive of out of pocket expenses), by the unanimous vote of the shareholders attending the Meeting and casting their votes as follows:

Approved	442,759,542	votes	equivalent to	100.0000%
Disapproved	0	votes	equivalent to	0.0000%
Abstained	802	votes		
Voided	0	votes	equivalent to	0.0000%

# **Agenda 7** To Consider the Directors' Remuneration

The Chairman asked the President to explain the matter to the Meeting.

The President explained to the Meeting as follows. Pursuant to Section 90 of the Public Limited Companies Act, B.E. 2535 (1992), and Article 15 of the Company's Articles of Association, the Company may not pay money or give any other property to a director, unless it is a payment of remuneration that has been approved by the shareholders' meeting. Board of Directors' Meeting No. 1/2022 resolved to agree with the proposal of the Remuneration Committee that non-payment of the remuneration of directors (bonus) for the year 2021 was appropriate, and the monthly remuneration and the meeting allowance of the Board of Directors and subcommittees for the year 2022 shall remain the same rates as those for the year 2021, as detailed below.

Proposal	<b>Existing Rate</b>	Proposed Rate
1. Board of Directors' Remuneration		
1.1 Monthly Remuneration		
- Chairman	45,000	No change
- Directors	30,000	No change
1.2 Meeting Allowance		
- Chairman	30,000	No change
- Directors	20,000	No change
2. Audit Committee's Remuneration		
2.1 Monthly Remuneration		
- Chairman	37,500	No change
- Directors	30,000	No change
2.2 Meeting Allowance		
- Chairman	25,000	No change
- Directors	20,000	No change
3. Remuneration of subcommittees i.e. the		
Nominating and Corporate Governance		
Committee, the Remuneration Committee and the		
Risk Management Committee		
3.1 Meeting Allowance		
- Chairman	12,500	No change
- Directors	10,000	No change

The Chairman gave the shareholders an opportunity to ask questions or express opinions.

As no questions or opinions were raised by the shareholders, the Chairman asked the Meeting to render a resolution. The Corporate Secretary explained the vote casting method for this agenda item to the Meeting.

#### **RESOLUTION:**

The Meeting considered the matter and resolved to approve the non-payment of the remuneration of directors (bonus) for the year 2021, and determine the monthly remuneration and meeting allowance of the Board of Directors and subcommittees for the year 2022 as proposed, by the vote of no less than two-thirds of the total number of votes of the shareholders attending the Meeting as follows:

Approved	442,742,842	votes	equivalent to	99.9998%
Disapproved	2	votes	equivalent to	0.0000%

Abstained	800	votes	equivalent to	0.0001%
Voided	0	votes	equivalent to	0.0000%

# Agenda 8 Other Businesses (if any)

The Chairman gave the shareholders an opportunity to raise questions or express opinions.

The President answered the question from Mr. Piyapong Prasaththong, shareholder, regarding the impact from the war between Russia and Ukraine as follows. The negative impact is that Russia's national airline has not been able to enter Thailand since 8 March 2022, causing a decrease in refueling volume by approximately 900,000 liters per month. The positive impact is that other airlines having flights to Europe need to change their routes by taking a detour around the Black Sea, resulting in an increase in the average refueling volume at 24.6% or 1.4 million liters per day. In comparison, the Company is rather positively affected than negatively affected by the Russia-Ukraine crisis. The surge of global oil prices has a negative impact on airlines which are the Company's end customers. With respect to the effects of exchange rate fluctuations, as the Company's business generates income mainly in Baht currency and less than 10% in dollars, the effects suffered by the Company from the exchange rate fluctuations are limited.

The President answered the question from Ms. Nuengruethai Chaisevikul, shareholder, with respect to oil price hedging as follows. The Company's main business is aviation refueling service. The Company does not sell oil but offers services to oil traders in the transport, storage and aircraft refueling. It is not necessary for the Company to carry out oil price hedging because oil price fluctuations are irrelevant to the Company. The Company will continue providing services as long as there are flights to and from the main airports of the country.

The Vice President of Corporate Accounting & Finance replied to the question from Mr. Tanat Pattaravanich, shareholder, about income from the fuel pipeline transportation business as follows. The volume of aircraft refueling decreased in the previous year, as well as other products, due to the lockdown which resulted in the volume of overall fuel pipeline transportation being at minus 15%, in comparison with 2.688 billion liters in 2020. Nonetheless, the current fuel pipeline transportation has recovered owing to the opening of Lampang Depot and airlines' aviation activities moving in a better direction.

The Executive Chairman gave an additional clarification as follows. The income from the fuel pipeline transportation business decreased because of a drastic decrease in the volume of aviation fuel consumption from 2021, equivalent to 70%, plus a decrease in ground fuel consumption from the effects of the COVID-19 situation. However, at present, from the beginning of 2022 onwards, the business has been recovering, and as a result, income from aviation and ground fuel has also been increasing. Therefore, it is anticipated that the situation this year will gradually recover and head to a better direction.

The President responded to the question of Mr. Piyapong Prasaththong, shareholder, regarding the advantages of the cancellation of the Test & Go scheme by the Centre for the Administration of the Situation due to the Outbreak of the Communicable Disease Coronavirus 2019 (CCSA) as follows.

The cancellation of such scheme results in more convenient entry to and exit from the country and should positively affect the Company. The Company anticipates that, in 2022, the growth rate of refueling service will be at approximately 115% to 120%, making the overall refueling volume to be at approximately 3.5 billion to 3.6 billion liters, compared to 1.638 billion liters in 2021, or equivalent to approximately 57% to 59% of the refueling volume in the pre-COVID period in 2019.

The President answered the question of Ms. Jomkwan Saetan, shareholder, about additional investment in the solar farm business as follows. The Group has a policy to continuously expand its investment in renewable energy, both in the aspects of acquisition of businesses that are already commercially open, as well as newly generated businesses. The Company anticipates that, in the next five years, BAFS Clean Energy Corporation Co., Ltd.'s generation capacity will be at approximately 160 MW to 239 MW, and income from the sales of electricity will grow 32% to approximately THB 358 million.

As no additional questions or opinions were raised by the shareholders, the Chairman thanked all shareholders for their time in attending the Meeting and declared the Meeting closed at approximately 15.25 hrs.

Signed -Palakorn Suwanrath(Mr. Palakorn Suwanrath)
Chairman of the Meeting

Signed\_-Parndao Sukhyanga\_\_ (Mrs. Parndao Sukhyanga) Corporate Secretary

Signed\_-Thiti Kumnerddee\_\_\_\_ (Mr. Thiti Kumnerddee) Person in Charge of Minutes Preparation

# **QR** Code for

# **Annual Registration Statement/Annual Report 2022**

(Form 56-1 One Report)



# Curricula Vitae of Proposed Directors (Information for Agenda 5)

Name and Surname	Mrs. Kannika Ngamsopee
Age (As of April 25, 2023)	66 years
Position in the Company	Director
Starting Date of Directorship	December 16, 2021
Years of Service (As of April 25, 2023)	1 year 4 months (number of service tenures, provided that she is reelected: 4 years 4 months)
Meeting Attendance in Year 2022	The Board of Directors' Meeting 5/5 times (100%)
Shareholding of the Company	None
Relationship with Management	None
Types of Director that is proposed to be appointed	Director
Education	- Master degree of Accounting, Thammasart University
	- Master degree of Management, Sasin Graduate Institute of Business
	Administration, Chulalongkorn University
	- Bachelor degree of Accounting (2 <sup>nd</sup> Honors), Thammasart University
	- Bachelor degree of Laws, Thammasart University
Director Training Program organized by the	- Director Certification Program (DCP) 21/2002
Thai Institute of Directors (IOD)	- Risk Management Program for Corporate Leaders (RCL) 13/2018

Work Experience	2021 - Present Director, Bangkok Aviation Fuel Services PCL.	
	2019 - Present Independent Director, Audit Committee, Siam Makro PCL.	
	2019 - Present Director, Digital Government Development Agency	
	2018 - Present Chairman of Audit Committee, Member of Risk	
	Management Committee, Thonburi Healthcare Group	
	PCL.	
	2017 – Present Property Management Committee, Vajiravudh College	
	2017 - Present Advisory of Monetary Policy Committee, Bank of Thailand	
	2016 - Present Independent Director, Chairman of Audit Committee,	
	Chairman of the Nomination, Remuneration and	
	Corporate Governance, Risk Management Committee,	
	Scan Inter PCL.	
	2015 – Present Independent Director, Chairman of Risk Management	
	Committee, Audit Committee, Global Green Chemical	
	PCL.	
Current Position in Other Companies	Listed companies	
- Company/other entity which may	- Independent Director, Audit Committee, Siam Makro PCL.	
have conflict of interests or business	- Chairman of Audit Committee, Member of Risk Management	
competition with the Company	Committee, Thonburi Healthcare Group PCL.	
	- Independent Director, Chairman of Audit Committee, Chairman of	
	the Nomination, Remuneration and Corporate Governance, Risk	
	Management Committee, Scan Inter PCL.	
	- Independent Director, Chairman of Risk Management Committee,	
	Audit Committee, Global Green Chemical PCL.	
	<ul> <li>Non-Listed companies</li> </ul>	
	3 Organizations	
Board Member/Executive Management	Mrs. Kannika Ngamsopee is an Independent Director, Chairman of Risk	
in other Organization which may have conflict	Management Committee and Audit Committee in Global Green Chemical	
of interests or business competition with the	PCL. which may have conflict of interests with the Company, the Ministry	
Company	of Finance is the indirect major shareholder of the Company and Global	
	Green Chemical PCL.	
Legal Record	None	

Name and Surname	M.L. Nathasit Diskul
Age (As of April 25, 2023)	41 years
Position in the Company	Director, Remuneration Committee Director, Nominating and Corporate Governance Committee Director, Risk Management Committee Director, Corporate Sustainability Committee Director, President and Authorized Director
Starting Date of Directorship	November 11, 2021
Years of Service (As of April 25, 2023)	1 year 5 months (number of service tenures, provided that he is reelected: 4 years 5 months)
Meeting Attendance in Year 2022	<ul> <li>The Board of Directors' Meeting 5/5 times (100%)</li> <li>Remuneration Committee's Meeting 3/3 times (100%)</li> <li>Nominating and Corporate Governance Committee's Meeting 5/5 times (100%)</li> <li>Risk Management Committee's Meeting 4/4 times (100%)</li> <li>Corporate Sustainability Committee's Meeting 4/4 times (100%)</li> </ul>
Shareholding of the Company	0.091% (In name of himself and spouse 581,200 shares) Increased 28,900 shares in 2022
Relationship with Management	Son of M.R. Supadis Diskul, Director and Executive Chairman
Types of Director that is proposed to be appointed	Director
Education	- Master of Commerce in International Business, University of New South Wales, Sydney, Australia - Bachelor of Economics, International Program, Thammasat University
Director Training Program organized by the Thai Institute of Directors (IOD)	- Director Certification Program (DCP) 275/2019  - Risk Management Program for Corporate Leaders (RCL) 19/2020  - Successful Formulation & Execution of Strategy (SFE) 33/2020

_	
Work Experience	2022 – Present Chairman, Forever Sunday Co., Ltd.
	2021 – Present President, Bangkok Aviation Fuel Services PCL.
	2021 - Present Chairman, BAFS Professional Services Co., Ltd.
	2021 – Present Chairman, Global Aero Associates Co., Ltd.
	2021 - Present Director, BAFS Expedition Co., Ltd.
	2021 – Present Director, Seven Day Sunday Co., Ltd.
	2021 - Present Director, J-Solar Co., Ltd.
	2021 - Present Director, Maeramat Solar Co., Ltd.
	2021 - Present Director, P.P.Solar (Nong-No) Co., Ltd.
	2021 – Present Director, ATC Enviro Co., Ltd
	2020 - Present Director, SDLT Co., Ltd.
	2020 - Present Chief Executive Officer, Director, BAFS Clean Energy
	Corporation Co., Ltd.
	2019 - Present Director, Fuel Pipeline Transportation Co., Ltd.
	2019 - Present Director, BAFS Innovation Development Co., Ltd.
	2019 – Present Director, BAFS INTECH Co., Ltd.
	2019 - Present Director, Thai Aviation Refuelling Co., Ltd.
Current Position in Other Companies	Listed companies
	None
	■ Non-Listed companies
	15 Organizations
Board Member/Executive Management	None
in other Organization which may have conflict	
of interests or business competition with the	
Company	
Legal Record	None

Name and Surname	Mr. Songpon Thepnumsommanus
Age (As of April 25, 2023)	50 years
Position in the Company	Director and Authorized Director
Starting Date of Directorship	November 10, 2022
Years of Service (As of April 25, 2023)	5 months (number of service tenures, provided that he is reelected: 3 years 5 months)
Meeting Attendance in Year 2022	The Board of Directors' Meeting 2/2 times (100%)
Shareholding of the Company	None
Relationship with Management	None
Types of Director that is proposed to be appointed	Director
Education	<ul> <li>Master of Business Administration, University of Wisconsin-Milwaukee,</li> <li>USA</li> <li>Bachelor's Degree in Business Administration (Marketing), Assumption</li> <li>University</li> </ul>
Director Training Program organized by the Thai Institute of Directors (IOD)	- Director Certification Program (DCP) 233/2017
Work Experience	2022 – Present Director, Bangkok Aviation Fuel Services PCL.  2022 – Present Director, Global Aero Associates Co., Ltd.  2022 – Present Senior Executive Vice President, Energy Solutions Business,  PTT Oil and Retail Business PCL.  2021 – Present Director, PTT (LAO) Co., Ltd.
Current Position in Other Companies	<ul> <li>Listed companies         <ul> <li>Senior Executive Vice President, Energy Solutions Business,</li> <li>PTT Oil and Retail Business PCL.</li> </ul> </li> </ul>

	■ Non-Listed companies
	2 Organizations
Board Member/Executive Management	■ Mr. Songpon Thepnumsommanus is the Senior Executive Vice President,
in other Organization which may have conflict	Energy Solutions Business, PTT Oil and Retail Business PCL. which may
of interests or business competition with the	have conflict of interests with the Company, the Ministry of Finance is the
Company	indirect major shareholder of the Company and PTT Oil and Retail
	Business PCL. Being a customer of the Company.
	Mr. Songpon Thepnumsommanus is a director, PTT (LAO) Co., Ltd.
	which may have conflict of interests with the Company, the Ministry of
	Finance is the indirect major shareholder of the Company and PTT (LAO)
	Co., Ltd.
Legal Record	None

Name and Surname	Mr. Mas Tanyongmas
Age (As of April 25, 2023)	56 years
Position in the Company	Independent Director,
	Nominating and Corporate Governance Committee Director
Starting Date of Directorship	September 1, 2022
Years of Service (As of April 25, 2023)	7 months (number of service tenures, provided that he is reelected:
	3 years 7 months)
Meeting Attendance in Year 2022	- The Board of Directors' Meeting 2/2 times (100%)
	- Nominating and Corporate Governance Committee's Meeting 1/1 times (100%)
Shareholding of the Company	None
Relationship with Management	None
Types of Director that is proposed to be	Independent Director
appointed	
Education	- Ph.D. in Political Science, University of Southern California, Los Angeles, USA
	- Master of Political Science, University of Southern California, Los Angeles, USA
	- Master of International Relations, Syracuse University, New York, USA
	- Bachelor's Degree in International Relations, Syracuse University, New York,
	USA
	- Bachelor's Degree in Economics, Syracuse University, New York, USA
Director Training Program organized by the	- Director Accreditation Program (DAP) 1202/2015
Thai Institute of Directors (IOD)	- Director Certification Program (DCP) 254/2018
	- Strategic Board Master Class (SBM) 5/2018
	- Financial Statements for Directors (FSD) 37/2018

Work Experience	2022 - Present Independent Director, Nominating and Corporate G	Sovernance
	Committee Director, Bangkok Aviation Fuel Service:	s PCL.
	2021 - Present Director, BAFS Clean Energy Corporation Co., Ltd.	
	2020 - Present Advisor, Source Mash Technology (Thailand) Co., l	₋td.
Current Position in Other Companies	Listed companies	
	None	
	■ Non-Listed companies	
	2 Organizations	
Board Member/Executive Management	None	
in other Organization which may have		
conflict of interests or business competition		
with the Company		
Legal Record	None	
Additional Information to consider appointing	Mr. Mas Tanyongmas to be Independent Director	
1. Kin relationship with management ex	secutives or major shareholders of the Company or subsidiaries	<u>No</u>
2. Relationship with the Company/parent company/subsidiaries/associates or juristic persons that may		
have conflict of interests at present of	or in the past 2 years	
(1) Being an executive director, an	employee or an advisor that receives salary regularly	<u>No</u>
(2) Being a specialist (e.g. Auditor or Legal Consultant) <u>No</u>		
(3) Having business relationship (e.g. purchase-sales of raw material/goods/service, No		<u>No</u>
lending or borrowing)/Specify th	e size of such transaction (if any)	
Remarks: The definition of the Company's independent director is more strictly than Regulations of the SEC to enhance		
the Company's independent director to have	ve real independency. The definition is specified in Annual Regist	ration

Statement/Annual Report 2022 (Form 56-1 One Report) (Enclosure 2, page 118 - 119)

Name and Surname	M.R. Supadis Diskul
Age (As of April 25, 2023)	73 years
Position in the Company	Director, Remuneration Committee Director, Nominating and Corporate Governance Committee Director, Risk Management Committee Director, Chairman of Corporate Sustainability Committee, Executive Chairman and Authorized Director
Starting Date of Directorship	December 30, 1983
Years of Service (As of April 25, 2023)	39 years 3 months (number of service tenures, provided that he is reelected: 42 years 3 months)
Meeting Attendance in Year 2022	<ul> <li>The Board of Directors' Meeting 5/5 times (100%)</li> <li>Remuneration Committee's Meeting 3/3 times (100%)</li> <li>Nominating and Corporate Governance Committee's Meeting 5/5 times (100%)</li> <li>Risk Management Committee's Meeting 4/4 times (100%)</li> <li>Corporate Sustainability Committee's Meeting 4/4 times (100%)</li> </ul>
Shareholding of the Company	0.706% (In name of himself and spouse 4,500,000 shares) Increased 100,000 shares in 2022
Relationship with Management	Father of M.L. Nathasit Diskul, President
Types of Director that is proposed to be appointed	Director
Education	<ul> <li>- Master of Community and Regional Planning, North Dakota State</li> <li>University, USA</li> <li>- Bachelor of Science, Medical Technology, Mahidol University</li> <li>- Certificate, National Defence College, The National Defence Course for the Joint State-Private Sectors, Class 4515</li> </ul>

Director Training Program organized by the	- Director Accreditation Program (DAP) 12/2004	
Thai Institute of Directors (IOD)	- Director Certification Program (DCP) 51/2004	
	- Finance for Non-Finance Directors (FND) 14/2004 and 1/2011	
	- Role of the Compensation Committee (RCC) 4/2007	
	- The Role of Chairman Program (RCP) 16/2007	
	- Successful Formulation and Execution of Strategy (SFE) 5/2009	
	- Anti-Corruption for Executive Program (ACEP) 11/2014	
	- Board Nomination and Compensation Program (BNCP) 5/2018	
	- Corporate Governance Program for Insurance Companies (CIC) 3/2022	
Work Experience	2020 – Present Director, BAFS Clean Energy Corporation Co., Ltd.	
	2018 – Present Chairman, BAFS INTECH Co., Ltd.	
	2016 – Present Chairman, BAFS Innovation Development Co., Ltd.	
	2014 – Present Executive Chairman, Bangkok Aviation Fuel Services PCL.	
	2013 – Present Independent Director, Bangkok Insurance PCL.	
	2011 – Present Director, Thai Aviation Refuelling Co., Ltd.	
	2010 – Present Chairman and Director, Fuel Pipeline Transportation Co.,Ltd.	
	1983 – Present Director, Bangkok Aviation Fuel Services PCL.	
Current Position in Other Companies	Listed companies	
	- Independent Director, Bangkok Insurance PCL.	
	■ Non-Listed companies	
	5 Organizations	
Board Member/Executive Management	None	
in other Organization which may have conflict		
of interests or business competition with the		
Company		
Legal Record	None	

# Profiles and Experiences of the proposed auditors for the year 2023

# From EY Office Limited (EY)

1. Miss Kosum Cha-em	
Certified Public Accountant Registration Number.	6011
Academic Qualification	<ul> <li>Bachelor's degree in Accounting, Thammasat University</li> <li>Master's degree in Accounting, Thammasat University</li> </ul>
Work Experience	<ul> <li>Over 25 years of audit field and advisory experience with EY Thailand</li> <li>Lead wide range of audit assignments for numerous large corporations in a variety of industries, comprising both SET-listed companies and multinational clients with cross-border business. She has special expertise in work related to the manufacturing, hospital, hotel, construction and retails business.</li> </ul>
2. Mrs. Kunlapee Piyawannasuth	
Certified Public Accountant Registration Number	6137
Academic Qualification	<ul> <li>Bachelor's degree in Accounting, Chulalongkorn University</li> <li>Master's degree in Accounting, Chulalongkorn University</li> </ul>
Work Experience	<ul> <li>Over 25 years of audit working and advisory experience with EY</li> <li>Lead wide range of audit assignments in a variety of industries, including the listed companies involved in manufacturing, securities and aviation transportation business. She is also specialized in the internal audit assessment which is a part of auditor services and the issuance of a management letter recommending of internal controls.</li> </ul>

3. Miss Vilailak Laohasrisakul	
Certified Public Accountant Registration Number	6140
Academic Qualification	<ul> <li>Bachelor's degree in Accounting, Chulalongkorn University</li> <li>Master's degree in Economic law, Chulalongkorn University</li> </ul>
Work Experience	<ul> <li>Over 25 years of audit field and advisory experience with EY Thailand</li> <li>Lead wide range of audit assignments in a variety of industries, comprising both SET-listed companies and multinational clients with cross- border business. She has extensive experience in the business operation related to manufacturing, automotive industries, services and consumer products.</li> </ul>

The auditors have not got any relationship with or interest in (except for the audit service) the Company, Subsidiaries, Executives, Major Shareholders, or their Related Persons which capable of undermining the ability to perform duties independently.

## หนังสือมอบฉันทะ (แบบ ก.) PROXY (Form A.)

	เดือน Month r ตำบล/แขวง Tambol/Khwaen รหัสไปรษณีย์ Postal Code	Year  สัญชาติ nationality	
Date	Month	Year  สัญชาติ nationality	
	r r mำบล/แขวง Tambol/Khwaen วหัสไปรษณีย์ Postal Code	สัญชาติ nationality ng	
	r ตำบล/แขวง Tambol/Khwaen _รหัสไปรษณีย์ Postal Code	nationality ng	
	r ตำบล/แขวง Tambol/Khwaen _รหัสไปรษณีย์ Postal Code	nationality ng	
	Tambol/Khwaen รหัสไปรษณีย์ Postal Code	ng	
		_	
	Postal Code		
คกเสียงลงคร	("Company") ะแนนได้เท่ากับ		_ เสียง ดังนี้
ive the rights	to vote equal to		votes as follow
งี่ยงลงคะแน			_ เสียง
_	vote equal to		votes
งี่ยงลงคะแน <sub>้</sub>	นได้เท่ากับ vote equal to		_ เสียง votes
	ปี อย่บ้านเลขที่		
	years, residing at		
	อำเภอ/เขต		
	Amphur/Khet		
	หรือ		
	or		
	ปี คย่าไวนเลขที่		
	years, residing at		
	• คำเภค/เขต		
	•		
	or		
	ปี คย่าโวบเลขที่		
	•		
	'P)'    }  'P) /   <sup>O</sup> }  [õ]		
	อาเภอ/เขต Amphur/Khet		
]	d e	e years, residing at	years, residing at

คนหนึ่งคนใดเพียงคนเดียวเป็นผู้แทนของข้าพเจ้าเพื่อเข้าประชุมและออกเสียงลงคะแนนแทนข้าพเจ้าในการประชุมสามัญผู้ถือหุ้น ประจำปี 2566 ใน วันอังคารที่ 25 เมษายน 2566 เวลา 14.00 น. ณ ห้องประชุม 109 (B) ชั้น 1 ศูนย์การประชุมแห่งชาติสิริกิติ์ เลขที่ 60 ศูนย์การประชุมแห่งชาติสิริกิติ์ ถนนรัชดาภิเษก แขวงคลองเตย เขตคลองเตย กรุงเทพมหานคร 10110 หรือที่จะพึงเลื่อนไปในวัน เวลา และสถานที่อื่นด้วย

Only one of them as my/our proxy to attend and vote on my/our behalf at the meeting of the Annual General Meeting of Shareholders of Year 2023 on Tuesday 25<sup>th</sup> April 2023 at 14.00 hrs. at Room 109 (B), 1<sup>st</sup> Floor, Queen Sirikit National Convention Centre (QSNCC) 60 Queen Sirikit National Convention Center, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110 or at such other date, time and place as the meeting may be adjourned.

กิจการใดที่ผู้รับมอบฉันทะกระทำไปในการประชุมนั้น ให้ถือเสมือนว่าข้าพเจ้าได้กระทำเองทุกประการ Any acts performed by the proxy in this meeting shall be deemed to be the actions performed by myself/ourselves.

ลงชื่อ/Signed	ผู้มอบฉันทะ/Grantor
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy \

## <u>หมายเหตุ / Remarks:</u>

ผู้ถือหุ้นที่มอบฉันทะ จะต้องมอบฉันทะให้ผู้รับมอบฉันทะเพียงรายเดียวเป็นผู้เข้าประชุมและออกเสียงลงคะแนน ไม่สามารถแบ่งแยกจำนวนหุ้นให้ผู้รับมอบ ฉันทะหลายคน เพื่อแยกการลงคะแนนเสียงได้ A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not appoint more than one proxy holder, each with the voting right in respect of a certain portion of shares.

## หนังสือมอบฉันทะ (แบบ ข.) PROXY (Form B.)

				เขียนที่ Written	ot .		
				วันที่			
						พ.ศ 	
				Date	Month	Year	
ข้าพเ						สัญชาติ  nationality	
.,		ถนน			ต่ำฯ เล/แขวง	,	
93	ling at	Road			Tambol/Khwa		
คำเก	อ/เขต	จังหวัด			รหัสไปรษณีย์	Ü	
	hur/Khet	Province			Postal Code		
beino โดยถื	g a shareholder of <b>Ban</b> g	เชื้อเพลิงการบินกรุงเทพ จำ kok Aviation Fuel Services นุ้า sh	กัด (ม Public <sub>J</sub> ares	Company Limit	) ed ("Company") งคะแนนได้เท่ากับ <sub>tts</sub> to vote equal to		_ เสียง ดังนี้ votes as follows
 □ หุ้นสามัญ		หุ้	น ares	- · · · · · · · · · · · · · · · · · · ·			เสียง
ordinary share				and have the right to vote equal to			votes
□ หุ้นบุริมสิทธิ์ preference share			น iares	ออกเสียงลงคะแนนได้เท่ากับ and have the right to vote equal to			เสียง votes
□ 1.	eby appoint				લા . શ લે		
□ 1.	ขอ Name			อายุ age	ปี อยู่บ้านเลขที่ _ years, residing a	ıt	
		mos to /	1810.9	age			
	ถนน Road	ипшил Tambo			ชาเมาชาเชเต Amphur/Khet		
		รหัสไ		-			
	Province		al Cod		OL N9 II		
<b>]</b> 2.		. 550	_		ปี อยู่บ้านเลขที่		
	Name			age	years, residing a		-
	ถนน	ต่ำ เล/เ	เขาง		อำเภอ/เขต		
	Road	Tambo			Amphur/Khet		
	จังหวัด	รหัส	ปรษณี	โย้	หรือ		
	Province		al Cod		or		
<b>]</b> 3.	ขึ่อ ขือ			อายุ	ปี อยู่บ้านเลขที่		
	Name			age	years, residing a	ıt	
	ถนน		เขวง		อำเภอ/เขต		
	Road	Tambo			Amphur/Khet		
	จังหวัด	รหัส	ปรษณี	ู่เย <u>้</u>			
	Province	Post	al Cod	le			

คนหนึ่งคนใดเพียงคนเดียวเป็นผู้แทนของข้าพเจ้าเพื่อเข้าประชุมและออกเสียงลงคะแนนแทนข้าพเจ้าในการประชุมสามัญผู้ถือหุ้น ประจำปี 2566 ใน วันอังคารที่ 25 เมษายน 2566 เวลา 14.00 น. ณ ห้องประชุม 109 (B) ชั้น 1 ศูนย์การประชุมแห่งชาติสิริกิติ์ เลขที่ 60 ศูนย์การประชุมแห่งชาติสิริกิติ์ ถนนรัชดาภิเษก แขวงคลองเตย เขตคลองเตย กรุงเทพมหานคร 10110 หรือที่จะพึ่งเลื่อนไปในวัน เวลา และสถานที่อื่นด้วย

Only one of them as my/our proxy to attend and vote on my/our behalf at the meeting of the Annual General Meeting of Shareholders of Year 2023 on Tuesday 25<sup>th</sup> April 2023 at 14.00 hrs. at Room 109 (B), 1<sup>st</sup> Floor, Queen Sirikit National Convention Centre (QSNCC) 60 Queen Sirikit National Convention Centre, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110 or at such other date, time and place as the meeting may be adjourned.

(4) ข้าพเจ้าขอมอบฉันทะให้ผู้รับมอบฉันทะออกเสียงลงคะแนนแทนข้าพเจ้าในการประชุมครั้งนี้ ดังนี้ In this Meeting, I/we grant my/our proxy to vote on my/our behalf as follows:

วาระที่ 1 Agenda No. 1	รับรองรายงานการประชุมสามัญผู้ถือหุ้น ประจำปี 2565 To Certify the Minutes of the Annual General Meeting of the year 2022					
	(ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects.					
	(ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows:					
	🗖 เห็นด้วย (Approve) 🗖 ไม่เห็นด้วย (Disapprove) 🗖 งดออกเสียง (Abstain)					
วาระที่ 2 Agenda No. 2	รับทราบรายงานของคณะกรรมการเกี่ยวกับผลการดำเนินงานของบริษัทประจำปี 2565 และการดำเนินกิจการในอนาคต To Acknowledge the Report of the Board of Directors regarding the Performance of the Company in the Year 2022 an Future Operation Plan					
วาระที่ 3 Agenda No. 3	พิจารณาอนุมัติงบการเงินประจำปี 2565 To Consider Approving the Financial Statement for the Year 2022					
	(n) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects.					
	<ul> <li>(ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้</li> <li>(b) To grant my/our proxy to vote at my/our desire as follows:</li> <li>นห็นด้วย (Approve)</li> <li>ปิงดออกเสียง (Abstain)</li> </ul>					
วาระที่ 4 Agenda No. 4	พิจารณาอนุมัติงดการจัดสรรเงินกำไร และงดการจ่ายเงินปั่นผล To Consider and Approve the Omission of Profits Allocation and Dividend Omission					
	(n) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects.					
	(ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows: เห็นด้วย (Approve)   \[ \begin{align*} \begin{align*} \begin{align*} \begin{align*} \delta\text{var} \delta\text{var} \end{align*} \] งดออกเสียง (Abstain)					
วาระที่ 5 Agenda No. 5	พิจารณาเลือกตั้งกรรมการแทนกรรมการที่ออกตามวาระ To Consider the Election of Directors in place of those who Retired by Rotation					
	(n) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects.					
	(ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows:					
	<ul> <li>การแต่งตั้งกรรมการทั้งชุด</li> <li>Appointment of all directors</li> <li>เห็นด้วย (Approve)</li> <li>ใม่เห็นด้วย (Disapprove)</li> <li>งดออกเสียง (Abstain)</li> </ul>					
	□ การแต่งตั้งกรรมการเป็นรายบุคคล Appointment of certain director ชื่อกรรมการ : นางกรณีการ์ งามโสภี					
	Director name : Mrs. Kannika Ngamsopee  เห็นด้วย (Approve) ปีไม่เห็นด้วย (Disapprove) ปิงดออกเสียง (Abstain) ชื่อกรรมการ : หม่อมหลวงณัฐสิทธิ์ ดิศกุล					
	Director name : M.L. Nathasit Diskul					
	Director name : Mr. Songpon Thepnumsommanus  น เห็นด้วย (Approve)  น ใม่เห็นด้วย (Disapprove)  น งดออกเสียง (Abstain)					
	ชื่อกรรมการ : นายมาส ตันหยงมาศ Director name : Mr. Mas Tanyongmas โห็นด้วย (Approve)    ไม่เห็นด้วย (Disapprove)					
	Director name : M.R. Supadis Diskul					
	🗖 เห็นด้วย (Approve) 🗖 ไม่เห็นด้วย (Disapprove) 🗖 งดออกเสียง (Abstain)					

วาระที่ 6 Agenda N	lo. 6	จารณาแต่งตั้งผู้สอบบัญชี และกำหนดค่าตอบแทน o Consider Appointing the External Auditors and their Audit Fee ) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร ) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects. ) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้						
		<ul><li>(b) To grant my/our proxy to vote at my/our desire as follows:</li><li>นห็นด้วย (Approve)</li><li>นใม่เห็นด้วย (Disapprove)</li></ul>	e) 🗖 งดออกเสียง (Abstain)					
วาระที่ 7 Agenda N	lo. 7	พิจารณาจ่ายค่าตอบแทนกรรมการบริษัท To Consider the Directors' Remuneration (ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการเ (a) To grant my/our proxy to consider and vote on my/our behalf as (ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ด์ (b) To grant my/our proxy to vote at my/our desire as follows:	appropriate in all respects. ังนี้					
วาระที่ 8 Agenda N	lo. 8	เรื่องอื่นๆ (ถ้ามี) Other business (if any) (ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการเ (a) To grant my/our proxy to consider and vote on my/our behalf as (ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ด์ (b) To grant my/our proxy to vote at my/our desire as follows:  □ เห็นด้วย (Approve) □ ไม่เห็นด้วย (Disapprove)	appropriate in all respects.					
(5)	และไม่	กะแนนเสียงของผู้รับมอบฉันทะในวาระใดที่ไม่เป็นไปตามที่ระบุไว้ในหนังสือ ใช่เป็นการลงคะแนนเสียงของข้าพเจ้าในฐานะผู้ถือหุ้น g in any agenda of my/our proxy hasn't follow this proxy, it shall be o	·					
(6)	พิจารณ ผู้รับมอ In cas consid or add in all re กิจการ ให้ถือเส Any ac	เที่ข้าพเจ้าไม่ได้ระบุความประสงค์ในการออกเสียงลงคะแนนในวาระได่ เาหรือลงมติในเรื่องใดนอกเหนือจากเรื่องที่ระบุไว้ข้างต้น รวมถึงกรณีที่มีการเ บฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมคว e I/we have not specified my/our voting intention in any agenda ers or passes resolutions in any matters other than those specified a ition of any fact, the proxy shall have the right to consider and vote of espects. ใดที่ผู้รับมอบฉันทะได้กระทำไปในการประชุม เว้นแต่กรณีที่ผู้รับมอบฉันทะ เมื่อนว่าข้าพเจ้าได้กระทำเองทุกประการ ets performed by the proxy in this meeting except my/our proxy has ractions performed by myself/ourselves.	แก้ไขเปลี่ยนแปลงหรือเพิ่มเติมข้อเท็จจริงประการใด ให้ or not clearly specified or in case the meeting above, including in case there is any amendment n my/our behalf as he/she may deem appropriate ะไม่ออกเสียงตามที่ข้าพเจ้าระบุในหนังสือมอบฉันทะ					
		ลงชื่อ/Signed (	ผู้มอบฉันทะ/Grantor )					
		ลงชื่อ/Signed (	ผู้รับมอบฉันทะ/Proxy )					
		ลงชื่อ/Signedt (	ผู้รับมอบฉันทะ/Proxy )					
		ลงชื่อ/Signedt	ผู้รับมอบฉันทะ/Proxy					

#### หมายเหตุ / Remarks:

ผู้ถือหุ้นที่มอบฉันทะ จะต้องมอบฉันทะให้ผู้รับมอบฉันทะเพียงรายเดียวเป็นผู้เข้าประชุมและออกเสียงลงคะแนน ไม่สามารถแบ่งแยกจำนวนหุ้นให้ผู้รับ มอบฉันทะหลายคน เพื่อแยกการลงคะแนนเสียงได้

A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not appoint more than one proxy holder, each with the voting right in respect of a certain portion of shares.

- วาระเลือกตั้งกรรมการสามารถเลือกตั้งกรรมการทั้งชุด หรือเลือกตั้งกรรมการเป็นรายบุคคล In the agenda of the appointment of new directors, a shareholder may elect all directors or elect certain directors. ในกรณีที่มีวาระที่จะพิจารณาในการประชุมมากกว่าวาระที่ระบุไว้ข้างต้น ผู้มอบฉันทะสามารถระบุเพิ่มเติมได้ในใบประจำต่อแบบหนังสือมอบฉันทะ 2.
- - If the matters to be considered are more than those specified above, the grantor may specify in the attached allonge of proxy

## ใบประจำต่อแบบหนังสือมอบฉันทะ แบบ ข. ALLONGE OF PROXY FORM B.

การมอบฉันทะในฐานะเป็นผู้ถือหุ้นของบริษัท บริการเชื้อเพลิงการบินกรุงเทพ จำกัด (มหาชน) The Proxy of the shareholder of Bangkok Aviation Fuel Services Public Company Limited.

ในการประชุมสามัญผู้ถือหุ้น ประจำปี 2566 ในวันอังคารที่ 25 เมษายน 2566 เวลา 14.00 น. ณ ห้องประชุม 109 (B) ชั้น 1 ศูนย์การประชุมแห่งชาติ สิริกิติ์ เลขที่ 60 ศูนย์การประชุมแห่งชาติสิริกิติ์ ถนนรัชดาภิเษก แขวงคลองเตย เขตคลองเตย กรุงเทพมหานคร 10110 หรือที่จะพึงเลื่อนไปในวัน เวลา และสถานที่อื่นด้วย

At the meeting of the Annual General Meeting of Shareholders of Year 2023 on Tuesday 25<sup>th</sup> April 2023 at 14.00 hrs. at Room 109 (B), 1st Floor, Queen Sirikit National Convention Center (QSNCC) 60 Queen Sirikit National Convention Centre, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110 or at such other date, time and place as the meeting may be adjourned. Agenda No. Subject (ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects. (ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows: 🗖 เห็นด้วย (Approve) 🗖 ไม่เห็นด้วย (Disapprove) 🗖งดออกเสียง (Abstain) 🔲 วาระที่ \_\_\_\_\_ เรื่อง Agenda No. \_\_\_\_ Subject\_\_ (ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects. (ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows: 🗖ไม่เห็นด้วย (Disapprove) 🗖 เห็นด้วย (Approve) 🗖งดออกเสียง (Abstain) 🗖 วาระที่ เรื่อง Agenda No. \_\_\_\_ Subject (ก) ให้ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร (a) To grant my/our proxy to consider and vote on my/our behalf as appropriate in all respects. (ข) ให้ผู้รับมอบฉันทะออกเสียงลงคะแนนตามความประสงค์ของข้าพเจ้า ดังนี้ (b) To grant my/our proxy to vote at my/our desire as follows: 🗖 เห็นด้วย (Approve) 🗖 งดออกเสียง (Abstain) 🗖 วาระที่ \_\_\_\_\_ เรื่อง พิจารณาเลือกตั้งกรรมการแทนกรรมการที่ออกตามวาระ (ต่อ) Agenda No. \_\_\_\_ Subject: To consider the election of directors in place of those who retire by rotation ชื่อกรรมการ : Director name: 🗖 เห็นด้วย (Approve) 🗖 ไม่เห็นด้วย (Disapprove) 🗖งดออกเสียง (Abstain) ์ ชื่อกรรมการ : \_ Director name: \_\_\_\_ 🗖 เห็นด้วย (Approve) 🗖ไม่เห็นด้วย (Disapprove) 🗖งดออกเสียง (Abstain) ชื่อกรรมการ : Director name: \_\_\_\_ 🔲 เห็นด้วย (Approve) □ไม่เห็นด้วย (Disapprove) 🗖 งดออกเสียง (Abstain) ชื่อกรรมการ : Director name: 🗖 เห็นด้วย (Approve) 🗖 ไม่เห็นด้วย (Disapprove) 🗖งดออกเสียง (Abstain)

หน้า 5 ของจำนวน 5 หน้า

🗖งดออกเสียง (Abstain)

🗖 ไม่เห็นด้วย (Disapprove)

ชื่อกรรมการ : \_\_\_\_ Director name: \_\_\_ เห็นด้วย (Approve)

## หนังสือมอบฉันทะ (แบบ ค.) สำหรับผู้ถือหุ้นต่างประเทศที่แต่งตั้งคัสโตเดียนในประเทศไทยเท่านั้น PROXY (Form C.) For foreign shareholders who have custodians in Thailand only

			เขียนที่			
			Writter	Written at		
			วันที่ _	เดือน	พ.ศ	
			Date	Month	Year	
ข้าพเ	จ้า				_สัญชาติ	
I/We					nationality	
		ถนน				
	e residing at	Road			l/Khwaeng	
		จังหวัด				
•	hur/Khet	Province	9	Postal Code		
		ากและดูแลหุ้น (Custodian) ใ	ห้กับ			
	ustodian for	, a a	<b>.</b>	<b>v</b>		
ซึ่งเป็	นผู้ถือหุ้นของ <b>บริษัท บริการเ</b> g a shareholder of <b>Pangko</b> l	ชื้อเพลิงการบินกรุงเทพ จำ k Aviation Fuel Services Pu	กัด (มหาชน) ("บริเ Nic Company Limi	ษ์ท") stad ("Company")		
v a	g a snarenoider of <b>Bangko</b> โอหุ้นจำนวนทั้งสิ้นรวม					เสียง ดังนี้
เดยถ holdir	าอหุนจานวนทงลนรวม ng the total amount of	หุ้น shares	และออกเลยงล and have the ric	างคะแนนได้เท่ากับ phts to vote equal to		_ เดยง ดงน votes as fo
	9		_	-		
ш	หุ้นสามัญ ordinary share	หุ้น share	s and have the rig	and have the right to vote equal to		_ เสียง votes
	หุ้นบุริมสิทธิ์ preference share	หุ้น share	ออกเสียงลงคร	ออกเสียงลงคะแนนได้เท่ากับ		
	preference share	share	s and have the hig	ght to vote equal to		votes
	อบฉันทะให้ by appoint			ปี อยู่บ้านเลขที่		
<b>□</b> 1.	ชื่อ Name		อายุ age	บ อยูบานเลขท _ years, residing a		
		, o a lo /uaio	age 1	-		
	ถนน Road	ตำบล/แขว Tambol/Kl		ซาเมาซ/เขต Amphur/Khet		
	จังหวัด		-	หรือ		
	Province	Postal (				
<b>D</b> 2.						
	Name		age	years, residing a		
	ถนน	ต่ำบล/แขว	-	อำเภอ/เขต		
	Road	Tambol/K		Amphur/Khet		
	จังหวัด	รหัสไปร	ษณีย์			
	Province	Postal (		or		
<b>3</b> .	ขื่อ		อายุ	ปี อยู่บ้านเลขที่		
	Name		age	years, residing a	ıt	-
	ถนน	ตำบล/แขว	۹	อำเภอ/เขต		
	Road	Tambol/K		Amphur/Khet		_
	จังหวัด	รหัสไปร	ษณีย์			
	Province	Postal (	Code			

คนหนึ่งคนใดเพียงคนเดียวเป็นผู้แทนของข้าพเจ้าเพื่อเข้าประชุมและออกเสียงลงคะแนนแทนข้าพเจ้าในการประชุมสามัญผู้ถือหุ้น ประจำปี 2566 ใน วันอังคารที่ 25 เมษายน 2566 เวลา 14.00 น. ณ ห้องประชุม 109 (B) ชั้น 1 ศูนย์การประชุมแห่งชาติสิริกิติ์ เลขที่ 60 ศูนย์การประชุมแห่งชาติสิริกิติ์ ถนนรัชดาภิเษก แขวงคลองเตย เขตคลองเตย กรุงเทพมหานคร 10110 หรือที่จะพึงเลื่อนไปในวัน เวลา และสถานที่อื่นด้วย

Only one of them as my/our proxy to attend and vote on my/our behalf at the meeting of the Annual General Meeting of Shareholders of Year 2023 on Tuesday 25<sup>th</sup> April 2023 at 14.00 hrs. at Room 109 (B), 1<sup>st</sup> Floor, Queen Sirikit National Convention Centre (QSNCC) 60 Queen Sirikit National Convention Centre, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110 or at such other date, time and place as the meeting may be adjourned.

(3)	ข้าพเจ้ In this 🏻	Mee มอา To ( มอา	มอบฉันทะให้ผู้รับมอบฉั eting, I/we grant my/ou บฉันทะตามจำนวนหุ้นทั้ grant my/our proxy the บฉันทะบางส่วน คือ grant my/our proxy a p	r proxy to atten งหมดที่ถือและมีถึ total amount o	d and vote o ชิทธิออกเสียงต f shares hold	n my/our be งงคะแนนได้	ehalf as follows:	ไระชุมครั้งนี้ ดังนี้	
			□ หุ้นสามัญ ordinary share		หุ้น shares	และมีสิทธิเ	ออกเสียงลงคะแนนไ	ด้	เสียง
		[	ordinary snare □ หุ้นบุริมสิทธิ   ——				the right to vote บอกเสียงลงคะแนนไ	ด้	votes เสียง
			□ หุ้นบุริมสิทธิ์ preference share สิทธิออกเสียงลงคะแนน al right to vote	ได้ทั้งหมด	snares	and nave เสียง votes	ine right to vote		votes
(4)	ข้าพเจ้ In this	ำขอม	ม ngnt to vote มอบฉันทะให้ผู้รับมอบฉัเ eting, I/we grant my/ou	นทะออกเสียงลงค ır proxy to vote	าะแนนแทนข้า on my/our be	เพเจ้าในการ	ประชุมครั้งนี้ ดังนี้ ws:		
วาระที่ 1 Agenda N	No. 1		รองรายงานการประชุม Certify the Minutes of				r 2022		
			ให้ผู้รับมอบฉันทะมีสิท To grant my/our prox						
			ให้ผู้รับมอบฉันทะออกเ To grant my/our prox				จ้า ดังนี้		
			☐ เห็นด้วย Approve	เสียง votes	่⊒ไม่เห็นดั Disappr	วย ove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
วาระที่ 2 Agenda N		То	ทราบรายงานของคณะ Acknowledge the Rep ure Operation Plan						
วาระที่ 3 Agenda N			ารณาอนุมัติงบการเงิน Consider Approving th		tement for th	ne Year 202	22		
			ให้ผู้รับมอบฉันทะมีสิท To grant my/our prox						
			ให้ผู้รับมอบฉันทะออกเ To grant my/our prox				จ้า ดังนี้		
			☐ เห็นด้วย Approve	เสียง votes	□ไม่เห็นดี่ Disappro		เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
วาระที่ 4 Agenda N	No. 4		ารณาอนุมัติงดการจัดถ Consider and Approve				Dividend Omissio	n	
		(ก) (a)	ให้ผู้รับมอบฉันทะมีสิท To grant my/our prox						
		(웹) (b)	ให้ผู้รับมอบฉันทะออกเ To grant my/our prox เห็นด้วย	y to vote at my/		follows:	จ้า ดังนี้ เสียง	่ □งดออกเสียง	เสียง
			Approve	votes	Disapp		votes	Abstain	votes
วาระที่ 5 Agenda N	No. 5		ารณาเลือกตั้งกรรมกา Consider the Election ให้ผู้รับมอบฉันทะมีสิท To grant my/our prox	of Directors in ธิพิจารณาและลง	place of thos เมติแทนข้าพเ	se who Ret จ้าได้ทุกประ	การตามที่เห็นสมคว		
		(1) (b)	ให้ผู้รับมอบฉันทะออกเ To grant my/our prox				จ้า ดังนี้		
				all directors เสียง	่ □ใม่เข็		เสียง	<b>□</b> งดออกเสียง	
			Approve	votes	Disa	oprove	votes	Abstain หน้า 2 ขอ	votes เงจำนวน 5 หน้า

	<b>□</b> ก′	ารแต่งตั้งกรรมการเ Appointment of เ ชื่อกรรมการ : นาง	certain directo เกรรณิการ์ งาม	เโสภี			
		Director name : l █ เห็นด้วย		Ngamsopee 🏻 ไม่เห็นด้วย	เสียง	งดออกเสียง	เสียง
		Approve ชื่อกรรมการ : หม่า Director name : I	votes ขบหลวงณัฐสิท	Disapprove ธิ์ ดิศกุล	votes	Abstain	votes
	Į	☐ เห็นด้วย Approve ชื่อกรรมการ : นาย	เสียง votes	□ไม่เห็นด้วย Disapprove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
		Director name :	Mr. Songpon	Thepnumsommanus			
	[	🗖 เห็นด้วย	เสียง	🗖ไม่เห็นด้วย	เสียง	🗖 งดออกเสียง	เสียง
			votes		votes	Abstain	votes
		ชื่อกรรมการ : นาย					
		Director name : นห็นด้วย		yongmas 🎞ไม่เห็นด้วย	เสียง	🗖 งดออกเสียง	เสียง
		Approve	votes	Disapprove	votes	Abstain	votes
		ชื่อกรรมการ : หม่อ	เมราชวงศ์ศุภดิเ	<b>ฯ ดิศกุ</b> ล			
		Director name : I	M.R. Supadis	Diskul			
	Į	🗖 เห็นด้วย	เสียง	🗖 ไม่เห็นด้วย	เสียง	🗖 งดออกเสียง	เสียง
		Approve	votes	Disapprove	votes	Abstain	votes
	(b) To g		y to vote at my	าามความประสงค์ของข้า //our desire as follows: ⊒ไม่เห็นด้วย Disapprove		🕽 งดออกเสียง Abstain	เสียง votes
วาระที่ 7 Agenda No. 7 🔲	To Consi (ก) ให้ผู้รู้ (a) To g (ข) ให้ผู้	grant my/our prox รับมอบฉันทะออกเ	' Remuneratio วิพิจารณาและส y to consider ส สียงลงคะแนนต	n เงมติแทนข้าพเจ้าได้ทุกป and vote on my/our beh กามความประสงค์ของข้า	nalf as appropria		
		jrani my/our prox เห็นด้วย		ı/our desire as follows: █ไม่เห็นด้วย	เสียง [	🗖 งดออกเสียง	เสียง
	A	Approve	votes	Disapprove	votes	Abstain	votes
วาระที่ 9 Agenda No. 9	เรื่องอื่น <sup>c</sup> Other bu	ๆ (ถ้ามี) siness (if any)					
				งงมติแทนข้าพเจ้าได้ทุกป and vote on my/our beh			
	(ข) ให้ผู้ (b) To g	รับมอบฉันทะออกเ	์ สียงลงคะแนนต	ามความประสงค์ของข้า //our desire as follows: □ไม่เห็นด้วย		<b>□</b> งดออกเสียง	เสียง
	_	Approve	votes	Disapprove	votes	Abstain	votes

- (5) การลงคะแนนเสียงของผู้รับมอบฉันทะในวาระใดที่ไม่เป็นไปตามที่ระบุไว้ในหนังสือมอบฉันทะนี้ ให้ถือว่าการลงคะแนนเสียงนั้นไม่ถูกต้อง และไม่ถือเป็นการลงคะแนนเสียงของข้าพเจ้า
  - If voting in any agenda of my/our proxy hasn't follow this proxy, it shall be deemed such voting is incorrect and isn't my/our voting
- (6) ในกรณีที่ข้าพเจ้าไม่ได้ระบุความประสงค์ในการออกเสียงลงคะแนนในวาระใดไว้ หรือระบุไว้ไม่ชัดเจน หรือในกรณีที่ที่ประชุมมีการ พิจารณาหรือลงมติในเรื่องใดนอกเหนือจากเรื่องที่ระบุไว้ข้างต้น รวมถึงกรณีที่มีการแก้ไขเปลี่ยนแปลงหรือเพิ่มเติมข้อเท็จจริงประการใด ให้ ผู้รับมอบฉันทะมีสิทธิพิจารณาและลงมติแทนข้าพเจ้าได้ทุกประการตามที่เห็นสมควร

In case I/we have not specified my/our voting intention in any agenda or not clearly specified or in case the meeting considers or passes resolutions in any matters other than those specified above, including in case there is any amendment or addition of any fact, the proxy shall have the right to consider and vote on my/our behalf as he/she may deem appropriate in all respects.

กิจการใดที่ผู้รับมอบฉันทะได้กระทำไปในการประชุม เว้นแต่กรณีที่ผู้รับมอบฉันทะไม่ออกเสียงตามที่ข้าพเจ้าระบุในหนังสือมอบฉันทะ ให้ถือเสมือนว่าข้าพเจ้าได้กระทำเองทุกประการ

Any acts performed by the proxy in this meeting except my/our proxy hasn't voted as I/we specified. It shall be deemed to be the actions performed by myself/ourselves.

ลงชื่อ/Signed	ผู้มอบฉันทะ/Grantor
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy
(	)
ลงชื่อ/Signed	ผู้รับมอบฉันทะ/Proxy )

#### หมายเหตุ / Remarks:

- หนังสือมอบฉันทะแบบ ค.นี้ใช้เฉพาะกรณีที่ผู้ถือหุ้นที่ปรากฏชื่อในทะเบียนเป็นผู้ลงทุนต่างประเทศและแต่งตั้งให้คัสโตเดียนในประเทศไทยเป็นผู้รับฝาก และดแลห้นให้เท่านั้น
  - Only oreign shareholders as registered in the registration book who have custodian in Thailand can use Proxy Form C.
- 2. หลักฐานที่ต้องแนบพร้อมกับหนังสือมอบฉันทะ คือ

Evidences to be enclosed with the proxy form are

- (1) หนังสือมอบอำนาจจากผู้ถือหุ้นให้คัสโตเดียนเป็นผู้ดำเนินการลงนามในหนังสือมอบฉันทะแทน
  - Power of Attorney from shareholder authorizes a custodian to sign the proxy form on behalf of the shareholder.
- (2) หนังสือยืนยันว่าผู้ลงนามในหนังสือมอบฉันทะแทนได้รับอนุญาตประกอบธุรกิจคัสโตเดียน
  - Letter of certification to certify that the signer in the proxy form have a permit to act as a custodian.
- ผู้ถือหุ้นทีมอบฉันทะ จะต้องมอบฉันทะให้ผู้รับมอบฉันทะเพียงรายเดียวเป็นผู้เข้าประชุมและออกเสียงลงคะแนน ไม่สามารถแบ่งแยกจำนวนหุ้นให้ผู้รับ มอบฉันทะหลายคน เพื่อแยกการลงคะแนนเสียงได้
  - A shareholder shall appoint only one proxy holder to attend and vote at the Meeting. A shareholder may not appoint more than one proxy holder, each with the voting right in respect of a certain portion of shares.
- 4. วาระเลือกตั้งกรรมการสามารถเลือกตั้งกรรมการทั้งชุด หรือเลือกตั้งกรรมการเป็นรายบุคคล In the agenda of the appointment of new directors, a shareholder may elect all directors or elect certain directors.
- 5. ในกรณีที่มีวาระที่จะพิจารณาในการประชุมมากกว่าวาระที่ระบุไว้ข้างต้น ผู้ม<sup>้</sup>อบฉันทะสามารถระบุเพิ่มเติมได้ในใบประจำต่อแบบหนังสือมอบฉันทะ แรก ตามแรม
  - If the matters to be considered are more than those specified above, the grantor may specify in the attached allonge of proxy form C

## ใบประจำต่อแบบหนังสือมอบฉันทะ แบบ ค. ALLONGE OF PROXY FORM C.

ในการประชุมสามัญผู้ถือหุ้น ประจำปี 2566 ในวันอังคารที่ 25 เมษายน 2566 เวลา 14.00 น. ณ ห้องประชุม 109 (B) ชั้น 1 ศูนย์การประชุมแห่งชาติ สิริกิติ์ เลขที่ 60 ศูนย์การประชุมแห่งชาติสิริกิติ์ ถนนรัชดาภิเษก แขวงคลองเตย เขตคลองเตย กรุงเทพมหานคร 10110 หรือที่จะพึงเลื่อนไปในวัน เวลา และสถานที่อื่นด้วย

At the meeting of the Annual General Meeting of Shareholders of Year 2023 on Tuesday 25<sup>th</sup> April 2023 at 14.00 hrs. at Room 109 (B), 1<sup>st</sup> Floor, Queen Sirikit National Convention Centre (QSNCC) 60 Queen Sirikit National Convention Centre, Ratchadaphisek Road, Khlong Toei Sub-district, Khlong Toei District, Bangkok 10110 or at such other date, time and place as the meeting may be adjourned.

วาระที่ Agenda No.		_ เรื่อง _ Subject					
	(ก)	ให้ผู้รับมอบฉันทะมีสิ	ง ทธิพิจารณาแล	าะลงมติแทนข้าพเจ้าได้ทุก er and vote on my/our b			
	(b)	To grant my/our pr	oxy to vote at เสียง      [	เนตามความประสงค์ของช้ my/our desire as follows 🎝 ไม่เห็นด้วย Disapprove	s: เสียง	🗖 งดออกเสียง Abstain	เสียง votes
วาระที่							
Agenda No.		_ Subject					
				าะลงมติแทนข้าพเจ้าได้ทุก er and vote on my/our b			
	(b)	To grant my/our pr	oxy to vote at	เนตามความประสงค์ของข้ my/our desire as follows <b>]</b> ไม่เห็นด้วย_ Disapprove	3:	🗖 งดออกเสียง Abstain	เสียง votes
วาระที่		_ เรื่อง					
Agenda No.		_ Subject					
				าะลงมติแทนข้าพเจ้าได้ทุก er and vote on my/our b			
	(b)	To grant my/our pr เห็นด้วย Approve	oxy to vote at เสียง	เนตามความประสงค์ของข้ my/our desire as follows ◘ ไม่เห็นด้วย Disapprove	s: เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
				นกรรมการที่ออกตามวาระ			
Agenda No.		-		n of directors in place o	f those who re	etire by rotation	
		รรมการ : ector name:					
		เห็นด้วย	เสียง votes	🗖 ไม่เห็นด้วย_ Disapprove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
		รรมการ :					
		ector name: เห็นด้วย Approve	เสียง [ votes	<b>ื</b> ไม่เห็นด้วย Disapprove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
		รรมการ :					
		ector name: เห็นด้วย Approve		☐ ไม่เห็นด้วย Disapprove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes
	Dire	รรมการ : ctor name: เห็นด้วย Approve		<b>ื</b> ไม่เห็นด้วย_ Disapprove	เสียง votes	☐ งดออกเสียง Abstain	เสียง votes
		รรมการ :					
		ector name: เห็นด้วย Approve		🗖 ไม่เห็นด้วย Disapprove	เสียง votes	🗖 งดออกเสียง Abstain	เสียง votes

หน้า 5 ของจำนวน 5 หน้า

#### Documents or evidences required to be presented on the meeting date

1. In case that the shareholder attends the meeting in person: please present the personal identity card/ identity card of government officer/ identity card of state enterprise officer/ or passport (in case of a foreigner) at the registration area before attending the meeting

## 2. In case of proxy:

Please fill in the attached proxy form and submit the duly signed proxy form at the registration area before attending the meeting. The shareholders may choose to use other proxy form as prescribed by law.

- 2.1 In case that the shareholder appointing the proxy is natural person, please submit
  - Copy of the personal identity card/ identity card of government officer/ identity card of state enterprise officer/ or
    passport (in case of a foreigner) that is certified true copy by the shareholder appointing the proxy and proxy.
- 2.2 In case that the shareholder appointing the proxy is juristic person, custodian, Mutual fund, Private fund and Provident fund please submit
  - (1) Copy of Corporate Affidavit that is certified true copy by the authorized director(s) who sign(s) the proxy form and stamped with the company seal (if any)
  - (2) Copy of the personal identity card/ identity card of government officer/ identity card of state enterprise officer/ or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form that is certified true copy
  - (3) In case of custodian is proxy grantor, please submit Power of Attorney from shareholder authorized a custodian to sign the proxy form on behalf of shareholder and evidence of such shareholder and custodian according to 2.2 (1) and (2), and also letter of certification or copy of a permit to certify the permission to act as a custodian
  - (4) In case of Mutual fund, Private fund and Provident fund, the asset management company shall submit copies of the following documents certified true copy by the authorized director
    - 4.1 Copy of Power of Attorney from shareholder authorized the Asset Management Company to sign the proxy form on behalf of shareholder
    - 4.2 Copy of Asset Management Company's Affidavit
    - 4.3 Copy of Power of Attorney from Asset Management Company
    - 4.4 Copy of sub Power of Attorney from Asset Management Company in case that the person who attend the meeting is not the same attorney in fact in 4.3

The proxy has to submit the copy of personal identity card/ identity card of government officer/ identity card of state enterprise officer/ or passport (in case of a foreigner) of the proxy.

#### 3. In case Shareholders are Minors

Their parents or legal guardians attending the meeting in person or appointing a proxy to attend the meeting on their behalf must present a copy of identification card or house registration of their minors.

In case you cannot attend the meeting and prefers to appoint the Company's directors, you can appoint

1. Mr. Pachara Yutidhammadamrong Independent Director or 2. Mr. Pipat Purnananda Independent Director

In such case of appointing the above director(s) or in case that Custodian, Mutual fund, Private fund and Provident fund appoint the natural person or the juristic person, please send the proxy together with document number 2.1 or 2.2 for each applicable case that is certified true copy to the Company at the following address within 17<sup>th</sup> April 2023 so that the Company can arrange the meeting properly:

Corporate Governance and Administration

Bangkok Aviation Fuel Services Public Company Limited

171/2 Kamphaeng Phet 6 Rd., Donmueang, Donmueang, Bangkok 10210

\*The Company reserves the right to permit only person who presents correct and complete document(s) or evidence(s) to attend the meeting\*

<sup>\*\*</sup>Stamp Duty will be provided by the Company for the case of proxy\*\*

## Detail of Directors who are Proxies

1 Mr. Pachara Yutidhammadamrong	1 Mr. Pachara Yutidhammadamrong					
Age	75 years					
Address	19/52 Moo 1, Chaengwattana Road, Tung Song Hong Sub-district, Laksi					
	District, Bangkok 10210					
Position in the Company	Independent Director / Chairman of Audit Committee / Chairman of Remuneration					
	Committee					
Meeting Attendance in Year 2022	Attend the Board of Directors' Meeting 5/5 times					
	Attend Audit Committee's Meeting 6/6 times					
	Attend Remuneration Committee's Meeting 3/3 times					
Have/non-conflict of interest for all	No interest					
agendas presented in the 2023 Annual						
General Meeting of Shareholders						

2 Mr. Pipat Purnananda	
Age	74 years
Address	42 Atsawaphichet Road, Chim Phli Sub-district, Taling Chan District, Bangkok
	10170
Position in the Company	Independent Director / Chairman of Risk Management Committee / Chairman of
	Nominating and Corporate Governance Committee / Audit Committee
Meeting Attendance in Year 2022	Attend the Board of Directors' Meeting 5/5 times
	Attend Risk Management Committee's Meeting 4/4 times
	Attend Nominating and Corporate Governance Committee's Meeting 5/5 times
	Attend Audit Committee's Meeting 6/6 times
Have/non-conflict of interest for all	No interest
agendas presented in the 2023 Annual	
General Meeting of Shareholders	

#### Articles of Association relating to Shareholder Meeting

#### 1. Shareholder Meeting Calling

Article 32. The Board of Directors shall convene an Annual Ordinary Meeting of shareholders within four months from the last date of the fiscal year of the Company. Meetings other than the said one shall be called Extraordinary Meetings.

Article 33. In calling a shareholder meeting, the Board of Directors shall prepare written notice calling for a meeting specifying the place, date, time, and agenda of the meeting and the subject matter to be submitted to the meeting together with appropriate details, stating clearly whether they will be for acknowledgement, for approval or for consideration including the opinions of the Board of Directors and shall send the same to shareholders and the Registrar not less than fourteen days before the date of the meeting. Besides, publication of notice calling for the meeting shall also be made in a newspaper for not less than three consecutive days before the date of the meeting.

#### 2. Proxy

Article 34. In a shareholder meeting, the shareholders may appoint another person as his proxy to attend and vote on his behalf. The instrument appointing proxy shall be dated and signed by the shareholder giving proxy and shall be in the form so prescribed by the Registrar.

The instrument appointing proxy shall be delivered to the Chairman of the Board or a person entrusted by the Chairman at the meeting prior to the time of the meeting.

#### 3. Quorum

Article 35. In the shareholder meeting, there shall be shareholders and proxies (if any) at a number of not less than twenty-five persons holding not less than one-third of the total number of shares sold, or shareholders and proxies (if any) at a number of not less than half of the total number of shareholders holding not less than one-third of the total number of shares sold to constitute a quorum.

If after one hour from the time fixed for the shareholder meeting the number of shareholders present is still not enough to form a quorum in accordance with paragraph one, if such shareholder meeting was convened at the request of shareholders, it shall be canceled. If such a meeting was not convened at the request of shareholder, the meeting shall be called again and in the latter case, written notice of the meeting shall be sent to shareholders not less than seven days prior to the date of meeting. In the latter meeting, a quorum is not compulsory.

At the shareholder meeting, the Chairman of the Board shall preside over the meeting. If the Chairman is not present or is unable to discharge his/her duties or is not present to attend the meeting within 30 minutes from the time specified for the meeting, the Vice Chairman, if available, shall preside over the meeting. If there is no Vice-Chairman, or the Vice-Chairman is unable to perform his duty, then the meeting shall elect one of shareholders attending the meeting to preside over the meeting.

#### 4. Vote

Article 36. In casting votes, each share shall be entitled to one vote and a resolution of the shareholder meeting shall be comprised of the following votes:

- (1) In a case other than specified in Article 36 (2), the majority of votes of the shareholders who attend the meeting and hold the right to vote. In the case of a tie, the Chairman of the meeting shall be entitled to another casting vote.
- (2) In the following cases, a resolution must be passed by a vote of not less than three-fourths of the total number of votes of shareholders who are present at the meeting and have the rights to vote
  - (a) The sale or transfer of businesses of the Company, either in their entirety or in certain essential parts, to other persons.
  - (b) The purchase or acceptance of transfer of businesses of other public companies or private companies to the Company.
  - (c) The making, amending or cancellation of contracts relating to the leasing out of the businesses of the Company, either in their entirety or in certain essential parts, the assignment to any other persons to manage the businesses of the Company or the consolidation of the business with other persons with an objective towards profit and loss sharing.
  - (d) The amendment of the Memorandum or Articles of Association.
  - (e) The increase or decrease in the Company's capital or the issuance of debentures.
  - (f) The amalgamation or dissolution of the Company.

#### 5. Director Appointment

Article 12. The Company's Board of Director shall consist of not less than 11 directors and no more than 15 directors. At least half of the total number of directors must have residence in the Kingdom and the qualifications of Company directors shall be as prescribed by the law.

Directors are not required to be Company shareholder.

Article 13. Appointment of directors shall be made by a shareholder meeting with a majority vote in pursuant to the following rules and procedures:-

- (1) Each shareholder shall have one vote for each share.
- (2) Each shareholder must exercise all the votes he/she has under (1) to elect one or several directors, but may not allot his/her votes to an individual unevenly.
- (3) Persons receiving the highest amount of votes shall be elected as directors in a number equal to the number of directors eligible or elected at that time. In the event that there are equal votes amongst the persons elected in order of respective high numbers of votes while the number of such persons exceeds the number of directors to be available or elected at that time, the Chairman shall have a casting vote.
- Article 14. At each annual ordinary general meeting, one-third of the members of the Board shall vacate their offices. If the number cannot be divided exactly into one-thirds, the number of the directors to retire shall be the nearest of this one-third fraction.

As for directors to retire during the first and second year after registration of the conversion of the Company, the method of a ballot for choosing the names of those to be retired shall be adopted. For subsequent years, however, directors who have served the longest in their positions shall retire. Directors who retire by rotation may be re-elected as directors.

#### 6. Dividend

Article 42. Subject to the provisions in Article 43, payment of dividends from money other than profit is not allowed. In the case where the Company still has a deficit, payment of dividend is prohibited.

The dividend shall be equally distributed according to the number of shares and the payment of the dividend shall require approval of the shareholder meeting.

The Board of Directors may pay interim dividends to shareholders from time to time upon the Board determining that the Company has sufficient profit to do so. A report thereof must be made to the shareholder meeting at the next meeting.

Payment of dividends shall be made within one month from the date the resolution is passed by the shareholder meeting or by the meeting of the Board of Directors as the case may be. Written notice shall also be sent to the shareholders and the publication of such payment of dividends shall be made in a newspaper. No interest shall be charged against the Company if such dividend payment has been made within the time specified above.

Article 43. The Company must allocate a reserve fund, from annual net profits of not less than five percent of the annual net profits deducted by the total accumulated loss brought forward (if any) until the reserve fund reaches an amount of not less than ten percent of the registered capital. Apart from such reserve fund, the Board of Directors may ask the shareholders to pass a resolution for the allocation of other reserve fund as deemed appropriate for the Company's business operation.

#### 7. Remuneration of Director

Article 15. The Company's Directors shall be entitled to remuneration for the performance of their duties in the form of reward, meeting allowance, allowance, bonus or remuneration in whatever form according to a resolution of the shareholder meeting supported by a vote of not less than two-third of the total number of votes of the shareholders present at the meeting. The remuneration may be fixed at a certain amount or a general guideline and for time to time or for a period of time as fixed until changed.

The contents of paragraph one do not affect the rights of officers and employees of the Company who are elected as directors to receive remuneration and benefits in their capacities as officers or employees of the Company.



## **Queen Sirikit National Convention Center (QSNCC)**

Address: 60 Ratchadaphisek Rd, Khlong Toei, Bangkok MRT: QSNCC



#### QR Code Downloading Procedure for

#### the 2022 Registration Statement/Annual Report (Form 56-1 One Report)

#### and 2022 Sustainability Report

The Thailand Securities Depository Co.,Ltd. as a securities registrar under the Stock Exchange of Thailand, has developed a system which allows SET Listed Companies to send to the shareholders documents regarding the General Meeting of Shareholders, the Registration Statement/Annual Report (Form 56-1 One Report) and Sustainability Report in the form of E-books accessible through QR Code, thus allow the shareholders to access the information conveniently. Shareholders can download the aforementioned documents from the QR Code by following the steps below.

#### For iOS System

- 1. Turn on the mobile camera.
- 2. Focus the mobile camera to QR Code to scan it.
- 3. The notification will appear on top of the screen. Click on the notification to access documents regarding the meeting.

Remark: In case the notification does not appear on the screen of mobile phone, the QR Code can also be scanned with other applications such as QR CODE READER, Facebook or Line.

## For Android System

1. Open applications such as QR CODE READER, Facebook or Line.

How to scan the QR Code with Line application

- 1.1 Open Line application and click on "Add friend"
- 1.2 Choose "QR Code"
- 1.3 Scan the QR Code
- 2. Focus the mobile camera to QR Code to scan it

# Request Form for the 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) and 2022 Sustainability Report in Printed Copy

To Shareholders

BAFS has already prepared the 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) and 2022 Sustainability Report in QR Code and URL format with this invitation letter to the meeting.

However, any shareholder who would like to receive the 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) and 2022 Sustainability Report in printed copy containing the same content as appeared in QR Code and URL format, please provide details in the below form and return it to BAFS at the following address in order that BAFS would further proceed with the delivery.

Name .	Surname
	s
Telepho	one No
l would	like to receive, Please Kindly mark in the following bracket ( )
1. The	2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) (choose one)
(	) Thai printed copy
(	) English printed copy
2. The	2022 Sustainability Report (choose one)
(	) Thai printed copy
( )	English printed copy

Shareholders are welcome to request a printed copy of the 2022 Annual Registration Statement/Annual Report (Form 56-1 One Report) and 2022 Sustainability Report via E-mail: <a href="mailto:pich@bafs.co.th">pich@bafs.co.th</a>

#### **Privacy Notice**

#### For Shareholders' Meeting.

Bangkok Aviation Fuel Services Public Company Limited ("the Company") realizes the importance of complying with protecting the personal data of shareholders, the proxy and any related person who attend the Shareholders' meeting. To be align with the Personal Data Protection Act, B.E. 2562 therefore, the Company issues this Privacy Notice as follows:

## 1. Collected Personal Data

The Company shall collect and process your personal data which is directly provided by you or from Thailand Securities Depository Company Limited, the Company's registrar as follows:

- General personal data e.g., name-surname, date of birth, age, address, telephone number, facsimile number, e-mail address, identification number, passport number, shareholder's registration number, number of shares, type of shares, and IP Address in case of online meeting, etc.
  - Photo and video recording in the Shareholders' Meeting event.

The Company does not intend to collect and process your sensitive personal data. The sensitive personal data as appeared on identification card or other document may contain religion data, blood group which you could conceal such data before sending the document to the Company. In the case where the Company receives any of such sensitive personal data, the Company reserves the right to conceal such data.

#### 2. Purposes of Collecting, Processing and Disclosing Personal Data

The Company processes personal data in accordance with the objectives and legal basis as follows:

• To arrange the Shareholders' Meeting which includes verifying identity at the registration for the Shareholders' Meeting, preparing minutes of the Shareholders' Meeting, disclose the minutes of the Shareholders' Meeting or photo and video recording of the Meeting, any other activities to comply with the laws and any order of the governmental authorities in accordance with the Public Limited Companies Act B.E. 2535 (A.D. 1992), the Civil and Commercial Code, and any other laws.

The Company may disclose your personal data to third parties as follows:

- Court, Government agencies and/or related regulatory authorities.
- Service provider of AGM meeting system or other related services.

## 3. Personal Data Retention Period

The Company will retain your personal data for 5 years from the date that the Company receives your personal data for the purposes stated in this Privacy Notice. After these periods elapse, the Company will either destroy or anonymize such personal data.

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4. The Rights of Data Subject

The right to withdraw consent, the right to access and receive the copy of your personal data or to

request the disclosure of the acquisition of such personal data, the right to request the Company to send or

transfer your personal data to other entities, the right to object the collection, use, or disclosure of the data, the

right to correct your personal data, the right to erase, delete, destroy or anonymize personal data, to restrain from

using your personal data, to request the Company to correct, complete and update the personal data, to file a

complaint to the Office of the Personal Data Protection Commission in case that the Company violates the

Personal Data Protection Act.

5. Contact Information

If you have any inquiries or need more details related to the protection of personal data under this

Privacy Notice, you can contact the Company at the following address:

Bangkok Aviation Fuel Services Public Company Limited

No. 171/2 Kamphaeng Phet 6 Rd, Don Mueang Sub-District,

Don Mueang District, Bangkok 10210

Website: www.bafsthai.com

E-mail: dpo@bafs.co.th

The Company may amend this Privacy Notice from time to time, review this Policy for compliance with

the changing guidelines and relevant laws. In case of changes thereto, the Company will provide a public

notification through our website and/or Notice of Annual General Meeting of Shareholders or other channels as

specified by laws.

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